

On January 27, 2023, on a motion by Christine Marzigliano, and seconded by Ellie Lawrence, the OSRP Ad-Hoc Committee voted 5-0 to approve the meeting minutes for the January 13, 2023 meeting, with Steve Sozanski, Will Rubenstein, Christine Marzigliano, Ellie Lawrence, and Gail Charette voting in favor.

YARMOUTH TOWN CLERK

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Town of Yarmouth

**MEETING MINUTES OF THE OPEN SPACE & RECREATION PLAN (OSRP) AD-HOC
COMMITTEE MEETING OF
January 13, 2023**

The Yarmouth **OSRP Ad-Hoc Committee** held a Hybrid in-person/remote access Business Meeting at **9:00** a.m. on **Friday – January 13, 2022** in Room A of Yarmouth Town Hall, located at 1146 Route 28 in South Yarmouth.

Ad-Hoc Committee Members Present: Steve Sozanski (Recreation Commission), Will Rubenstein (Planning Board), Christine Marzigliano (Open Space Committee), and Gail Charette (Disability Commission), Ellie Lawrence (Conservation Commission)

Ad-Hoc Committee Members Absent: None

Town Staff: Kathy Williams, Town Planner; Brittany DiRienzo, Conservation Administrator; and Aimee Howell, Recreation Director.

Town Staff Absent: Bill Bonnetti, Division of Natural Resources Acting Director; Amanda Lima, Town Engineer

Consultant: Cassie Bethoney and Lauren Schunk, Weston & Sampson (W&S)

1. **Introductions:** Will Rubenstein, Chair opened the meeting. All Committee members were in person except for Will Rubenstein who was remote. All votes were roll call votes, and the meeting was livestreamed to the Town of Yarmouth YouTube Channel.
2. **Draft Survey:** Cassie Bethoney shared the revised draft survey with Committee edits incorporated to date. Discussed the draft questions and agreed upon additional modifications. W&S will revise the survey and resend it to the Committee for final comments. The Committee discussed advertising the survey and Cassie Bethoney shared various ways of publicizing the survey. W&S to create a draft flyer advertising the survey to be reviewed by the Committee. W&S will have the survey and flyer translated into Portuguese and Spanish. The survey will go live as soon as possible.
3. **Site Visit Maps:** Reviewed the site visit plan for Day 1 (5 sites on January 17, 2023 at 12PM) and Day 2 (6 sites on January 23, 2022 at 9AM). The Committee approved the plan and available members will meet W&S onsite.
4. **Site Assessment Forms:** Lauren Schunk shared the site assessment forms. The Committee approved the forms.
5. **Outline/Format for the First Public Meeting:** Cassie Bethoney presented the draft outline for the first public meeting. The Committee approved the big picture approach with an Open House style meeting with an initial gallery walking with topical stations followed by a formal presentation and Q&A session. The gallery walk will be for those in-person with the presentation and Q&A portion of the meeting also having remote access. The Committee reviewed and approved the topical station categories. Discussed providing snacks and water for the meeting. W&S will have draft goals and a draft presentation for the January 27, 2023 meeting for the

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Committee to review. W&S will send this material to the Committee by January 24, 2023 to review prior to the meeting.

6. **Meeting Minutes:**

a. **December 16, 2022:** On a motion by Steve Sozanski, and seconded by Christine Marzigliano, the OSRP Ad-Hoc Committee voted 4-0-1 to approve the meeting minutes for the December 16, 2022 meeting, with Steve Sozanski, Will Rubenstein, Christine Marzigliano, and Gail Charette voting in favor, and Ellie Lawrence abstaining.

7. **Upcoming Meetings:** The dates for the next Committee meeting and the first public input meetings are as follows:

- a. **OSRP Ad-Hoc Committee:** The next meeting will be held on January 27, 2023. The main topics for this meeting will be review of the site visits and preparation for the February 8th public meeting.
- b. **Public Input Meetings:** The first in-person workshop meeting will be held on February 8th.

8. **Adjournment:** On a motion by Steve Sozanski, and seconded by Christine Marzigliano, the OSRP Ad-Hoc Committee voted 5-0 to adjourn at 10:35 AM.

ATTACHMENTS

- January 13, 2022 OSRP Ad-Hoc Committee Agenda
- Revised draft survey and committee comments
- Draft site visit approach and Site Map
- Draft site assessment forms
- Public Meeting Memo on format/logistics and Draft Open House Agenda
- Draft December 16, 2022 meeting minutes

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