

MEETING MINUTES

DHY Clean Waters Community Partnership *Dennis, Harwich, and Yarmouth*

Date: 03/16/2018

Time: 9:00 AM

Location: Dennis Town Hall

Attendees: Diane Chamberlain, Elizabeth Sullivan, John Terrio (Town of Dennis)

Larry Ballantine, Chris Clark (Town of Harwich)

Jeff Colby, Mark Forest, Dan Knapik, Shawn MacInnes (Town of Yarmouth)

Kara Johnston, David Young (CDM Smith)

Items

1. Previous Meeting Minutes (02-16-18)
 - a. Chris Clark made motion to approve, John Terrio seconded. Vote unanimous.
2. Town Updates
 - a. Dennis
 - i. WIC working with Town Planner to ensure future buildout flows are adequate for economic development areas
 - ii. Town plans to file CWMP in June or July 2018
 - iii. DHY Article going before BOS on 3/20/2018
 - iv. Dennis Finance Committee will review article as well
 - v. WIC will issue Final Dennis Economic Study on town website in coming weeks
 - b. Harwich
 - i. Finance Committee voted to support DHY Article and BOS placed on the warrant
 - ii. Board of Health putting together regulations and addressing homeowner hookup questions
 - iii. Wastewater Support Committee meeting three times per month and plans to meet with individual banks to address loans for house connection costs.

Will hold a public meeting with three banks and the county's septic loan program.

c. Yarmouth

- i. Held a hearing for DHY Article and placed on the warrant.
- ii. Plans to have an economic study performed and will also consider effects on individual homes.
- iii. Local committee formed and plans to meet soon.

3. Preparation for March 22nd Meeting with Three Towns

- a. Commissioner Suuberg and Millie Garcia-Serrano will be attending. Secretary Beaton has been invited as have local representatives.
- b. MassDEP Editorial could be published mid-late April prior to Town Meeting
- c. Cape Cod Times issued an article advertising the March 22nd meeting. Register will be issuing an editorial as well.
- d. Town of Dennis issued press release advertising March 22nd Meeting
- e. Dan Knapik will send reminders to state level officials
- f. Overview of draft presentation for March 22nd Meeting reviewed and speakers identified for specific slides.

4. Review of Draft Letter to MassDOT on Rte 6 Bridge

- a. CDM Smith issued a draft letter for comment. Will make revisions and send to Town Administrators for final review and signature for mailing next week

5. Topics for Future Meetings

- a. Draft Brochure regarding special legislation – will make two-page flyer for each town meeting.
- b. Community Development Block Grant (CDBG) – invite Alice Boyd to discuss options to assist DHY
- c. Bob Duncanson (Chatham) to discuss transitional issues from Title 5 to sewer and review of questions
- d. Room Tax Discussion

6. Meeting Summary

- a. The working group members from the DHY Clean Waters Community Partnership met on March 16, 2018 and provided updates from each town.

- b. The group discussed and planned the three-town meeting to be held on March 22, 2018. State officials are anticipated to be in attendance.
 - c. The group reviewed a draft letter to MassDOT requesting a meeting to be held with the DHY Clean Waters group to discuss widening of the Route 6 bridge in order to improve flushing in the Bass River; reducing the number of homes required to be sewerred. The letter will be mailed next week from the town administrators.
7. Discussion of topics not reasonably anticipated 48 hours before the meeting.
- a. Regional Application for Community Development Block Grant Program (CDBG funds)
 - b. County's Water Quality Sampling
 - i. Water Protection Collaborative is reapplying for funds for the Water Quality Monitoring Program with the Cape Cod Commission from the County
8. Next Meetings: March 22, 2018 at 6:00 AM at Dennis Council on Aging & Senior Center
 April 20, 2018, at 9:00 AM at Dennis Town Hall, Prue Room
9. Action Items

Assigned To	Action Item
CDM Smith	Send approved February 2018 Meeting Minutes
CDM Smith	Send Draft March 2018 Meeting Minutes
Dan Knapick	Send reminders to state level officials for March 22nd Meeting
CDM Smith	Make edits to PowerPoint Presentation and send to DHY with list of slide presenters
CDM Smith	Send Commissioner Suuberg MassDEP slide
CDM Smith	Draft Vote Language
CDM Smith	Revise MassDOT Letter and send to TA's for signature
CDM Smith	Revise DHY Brochure regarding special legislation