

On April 21, 2023, on a motion by Steve Sozanski, and seconded by Ellie Lawrence, the OSRP Ad-Hoc Committee voted 2-0-2 to approve the meeting minutes for the April 7, 2023 meeting, with Ellie Lawrence and Steve Sozanski voting in favor, and Will Rubenstein and Gail Charette abstaining.

YARMOUTH TOWN CLERK

Town of Yarmouth

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**MEETING MINUTES OF THE OPEN SPACE & RECREATION PLAN (OSRP)
AD-HOC COMMITTEE MEETING OF
April 7, 2023**

The Yarmouth **OSRP Ad-Hoc Committee** held a Hybrid in-person/remote access Business Meeting at **9:00** a.m. on **Friday – April 7, 2023** in Room A of Yarmouth Town Hall, located at 1146 Route 28 in South Yarmouth.

Ad-Hoc Committee Members Present: Steve Sozanski (Recreation Commission), Gail Charette (Disability Commission), Ellie Lawrence (Conservation Commission), and Christine Marzigliano (Open Space Committee)

Ad-Hoc Committee Members Absent: Will Rubenstein (Planning Board)

Town Staff: Kathy Williams, Town Planner; Anthony Bennett, Acting Recreation Director; Bill Bonnetti, DNR Director; and Nate Whetten, DPW

Consultant: Cassie Bethoney and Lauren Schunk, Weston & Sampson (W&S)

1. **Meeting Opening:** Christine Marzigliano, Vice Chair, opened the meeting at 9:01. All Committee members were in person, except Gail Charette who was remote for the latter portion of the meeting. All votes were roll call votes and the meeting was recorded.
2. **Open Space & Recreation Plan (OSRP) Update:** Discussion on updating the OSRP with an emphasis on:
 - a. **Site Assessments:** Lauren Schunk reviewed the attached Draft Site Assessment Summary of Findings which provided a one-page summary of the main issues or themes identified during the site visits. The Committee and staff offered their input on the attached questions from W&S which came out of their site visits. Individuals also had clarifying comments on the attached Site Assessment forms.
 - b. **Review of updated Draft Goals/Objectives/Action Items:** The Committee and staff reviewed the latest draft of the Goals/Objectives/Action Items which incorporated input from the March 24th meeting and subsequent input from staff. Agreed to eliminate Action 1a-1 as we have a list of departments responsible for maintaining town properties; modify Action 3d-1 to note the restoration of the natural wetlands; modify action 3g-1 to denote the ongoing dredging permit process; modify 4a-11 to include public/private partnerships for programs as well as facilities; and expand upon potential funding sources. The action items related to handicap accessibility will need to be finalized after Town Staff conducts the building inspections to supplement the W&S site assessments. W&S will work on drafting the ADA Transition Plan based on their site visits and Town Staff will do the inspections prior to the next meeting. The Committee discussed the possibility of providing accessible water access for at least one town beach which could then be publicized. Discussed the process for accessing a mobi-chair which are available at Seagull Beach and Smugglers Beach but requires help from a lifeguard limiting the availability to 10am – 4pm. Also discussed grade issues at various sites and the limitation on mobi-mats which can only be placed to the high tide line.

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- c. **Draft 2nd Survey:** The Committee and staff reviewed the attached Draft for the 2nd Survey which is meant to vet the objectives and action items identified to meet the four goals. Some members felt the survey was too long, but the ultimate consensus was to retain the same language. Discussed the need to finalize the 2nd Survey on April 21st with a launch in the middle of the following week and run through May 25th. Staff and W&S will be working on the language for the body of the OSRP concurrently with the goal of submitting a draft OSRP update by the end of June.
3. **Meeting Minutes:**
- a. **March 24, 2023:** On a motion by Steve Sozanski, and seconded by Christine Marzigliano, the OSRP Ad-Hoc Committee voted 2-0-2 to approve the meeting minutes for the March 24, 2023 meeting, with Christine Marzigliano and Steve Sozanski voting in favor, and Ellie Lawrence and Gail Charette abstaining.
4. **Upcoming Meetings:**
- a. April 21, 2023
b. May 5, 2023
5. **Adjournment:** On a motion by Steve Sozanski, and seconded by Ellie Lawrence, the OSRP Ad-Hoc Committee voted 4-0 to adjourn at 10:35 AM.

ATTACHMENTS

- April 7, 2023 OSRP Ad-Hoc Committee Agenda
- Site Assessment Forms for 11 Site Visits; summary of questions on site visits; and Draft Site Assessment Summary of Findings
- Draft #5 - Goal/Objective/Action, dated April 4, 2023; summary of existing and future recreational programs; and 2nd Draft of the Summary of the first Survey
- Draft of 2nd Survey
- Draft Meeting Minutes for March 24, 2023

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