

On September 12, 2023, on a motion by Maria Marasco, seconded by Courtney Butler, the committee voted 7-0 to approve these minutes.

**Town of Yarmouth**

**MINUTES OF THE COMMUNITY & ECONOMIC DEVELOPMENT  
COMMITTEE MEETING OF  
May 11, 2023**

YARMOUTH TOWN CLERK

The Yarmouth Community and Economic Development Committee held a regular business meeting at 4:00 pm on Thursday May 11, 2023. The meeting was conducted in the Yarmouth Town Hall Conference Room B and via Zoom teleconferencing.

**Committee members present:** Chairman Stephen O'Neil, Maria Marasco, Joe Manning and Joe Gibbs. 2023-05-11 PM 12:51 REC

**Staff:** Bill Scott, Assistant Town Manager

The meeting was opened by the Stephen O'Neil at 4:00 pm

**1. Committee Membership**

Chairman O'Neil noted the Planning Board had reorganized and that Peter Slovak had assumed the CEDC Committee assignment. Mr. Slovak's membership needs to be confirmed by the Board of Selectmen at their May 23, 2023 meeting.

Chairman O'Neil noted the CEDC Committee is still in need of two members and that the town Administrator's Office was in receipt of three talent bank forms. Interviews will be established with the Appointments Chair. CEDC members are welcome to attend.

**2. Bill Scott, Assistant Town Administrator**

Mr. Scott provided an update on the town's progress on the wastewater project specifically on Phases 2 and 3. The total project costs for phases 2 and 3 is \$43 million. Contracts are expected to be informed late July or early August for these two components. He provided detail on the following grants the town will pursue to assist in the funding of this project:

- \$10 million Massworks grant to be submitted in June 2023. This grant will be used as a match to the overall cost of Phases 2 and 3.
- \$10 million Economic Development Administration grant for the treatment plant to be submitted in September 2023.
- A Vacancy and Redevelopment Analysis is offering an assessment of all parcels (private and town owned) on Route 28 with recommendations on how to redevelop these sites. The grant will look at current zoning, and possible changes to zoning, to accommodate a more streamlined development process. This will

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promote redevelopment for the highest and best use of the sites. The grant will be submitted in January 2024. The amount of funding for this grant has yet to be determined.

- The Phase 1 Redevelopment grant will be based upon information provided in the Vacancy and Redevelopment Analysis. The grant is expected to be submitted in Nov. 2023. The amount of funding has yet to be determined.

Committee members asked Mr. Scott if the business community will be notified prior to construction work commencing. He assured members that DPW and the town's administrative offices will be notifying all impacted businesses well in advance of construction.

Committee members asked Mr. Scott when an economic development person will be hired. Mr. Scott did not provide a definitive date for the hiring of this person. He did indicate the person will be responsible for data collection and grants writing and said this person will report directly to him.

Mr. Scott indicated the Riverwalk Park is moving forward with design, environmental permitting, and grants writing.

Mr. Scott indicated he will provide an update to the CEDC on the various grants and on the hiring of an economic development staffer at a subsequent meeting.

Mr. Scott suggested the Chamber and the CEDC consider holding an environmental trade show to gather environmental consultants and businesses to exchange ideas on bringing environmental businesses to the town. CEDC members thought this was good idea, but more discussion is required before setting any dates for such an event.

Mr. Manning presented an idea for a potential Place Making grant. The grant would fund various initiatives at the following public areas around the town: Grey's Beach, Packet Landing, Yarmouth West Public Library and Flax Pond. Initiatives would include: free Wi-Fi, lighting, public art, and other items designed to attract street activity to draw the community together. Linkages would be made to the Cultural Center and the Family Table Collaborative. Mr. Scott suggested that the filing of any such grant include trail heads to the bike paths in Yarmouth. Items would include maps and possible QR codes so people would know of service businesses around them. All agree this would be a good idea. Ms. Vilbon, Director of the Chamber of Commerce, suggested we include the fisherman who launch from Packet Landing before finalizing any ideas.

**Vote:** Ms. Marasco offered the following motion: the town submit a Place Making grant to the Commonwealth for activities at the four locations described above. Mr. Gibbs seconded. All voted in favor.