



Board of Selectmen **Public Meeting Minutes** **August 13, 2019**

The regular meeting was called to order at approximately 6:15 p.m. in the Town Hall Hearing Room by Chairman Mike Stone. Selectmen present: Erik Tolley, Tracy Post, Norm Holcomb, and Mark Forest. Also attending: Yarmouth Town Administrator Dan Knapik and Yarmouth Assistant Town Administrator, Chris Dwelley.

1. Public Announcements & Comments

Golf Enterprise Committee Chair Ted Deckel asked the Board to adopt a policy to formally notify committee chairs as to when committee candidates are to be interviewed.

Vida Morris noted that Superintendent Carol Woodbury never notified the Board that a Statement of Interest was being filed for the M. E. Small School in February.

2. Public Hearings

a. Special Entertainment License for High Watch Recovery Center. Licensing Chair Mike Stone read the legal notice into the record. Vice President of Communications/Chief Marketing Officer at High Watch Recovery Center Jason Perillo introduced caterer Matt Eldredge. The fundraising lobster bake is proposed for the Yarmouth Sailing Center on New Hampshire Avenue, with a non-amplified steel drummer until 9:00 p.m. One hundred guests are expected, mainly social workers attending a symposium on addiction and recovery. Director of Community Services Pat Armstrong confirmed that she has been working with the applicants; there will be no alcohol; trolley shuttles have been arranged; and neighbors have been notified. Gail Morlock, 19 New Hampshire Ave., asked if rental of the Sailing Center will continue. Ms. Armstrong advised that groups of 25 or fewer have used the venue in the past and this was thought to be a good test of the impact of a larger group. She also confirmed that no alcohol is permitted on the site.

MOTION: To move that the Board of Selectmen approve the application, with the deletion of the karaoke machine and the change of hours until 9:00 p.m.

Motion by: Erik Tolley

Seconded by: Mark Forest

Yea 5 Nay 0

b. Special Alcohol and Entertainment Licenses for a wedding at Bass Hole/Gray's Beach. Licensing Chair Mike Stone read the legal notice into the record. Erin O'Neill presented the request for a two-piece band, DJ, amplification, and dancing at Bass Hole on Saturday, August 17, 2019 from 4:00 – 8:00 p.m. Chairman Stone advised that alcohol is not permitted at Bass Hole. Ms. O'Neill stated that she was advised that she could apply for an alcohol license. Director of Community Services Pat Armstrong apologized for the miscommunication. Chairman Stone read a letter into the record from abutter Sheldon Segerman, who asked that the 8:00 p.m. end-time be strictly enforced, and that the speakers be directed away from the road, towards the woods to the west. The Board clarified that the speakers should be directed towards the woods to the east.

MOTION: To move that the Board of Selectmen approve the entertainment application as requested, with speakers directed towards the woods to the east.

Motion by: Tracy Post

Seconded by: Erik Tolley

Yea 5 Nay 0

3. Debris Clean Up Action Plan

DPW Director Jeff Colby updated the Board on the July 23rd tornado clean-up efforts. MassDOT and a crew from Belmont, MA assisted last week; Barnstable will assist this week. Kyle Pedicini from the Community Development Department has been maintaining a list of properties needing attention. An initial assessment report has been provided to MEMA indicating that the cost to date is \$434,117, and is continuing to grow.

Suspension of brush disposal fees at the Transfer Station is scheduled to end today. Volume has dropped significantly, however "green" debris is coming in. Mr. Colby suggested that debris pick-up in specific areas for vulnerable residents may be appropriate until after Labor Day. He also suggested developing a list of certified, bonded, and insured vendors; establishing a donation fund; and continuing to work with local and regional organizations like the Scouts and Rotary.

Selectman Tolley asked what resources are available for homeowners' property damage. Mr. Colby offered to research. There was discussion as to whether the suspension of brush fees should continue. Director of Community Services Pat Armstrong reported on outreach and support services to the most vulnerable. She also advised that there is an existing donation fund administered by the Senior Center that could receive tornado donations for those in need of assistance. Selectman Holcomb suggested investigating whether the Affordable Housing Trust could assist with funds for home repairs. Town Administrator Dan Knapik advised that he is waiting to hear about State relief funds. Discussion followed regarding the possibility of using Community Development Block Grants. Chairman Stone recommended continued free disposal of storm debris through Labor Day, and supported Mr. Colby's suggestions.

MOTION: To move that the Board of Selectmen extend free storm debris disposal until Labor Day.
Motion by: Mark Forest **Seconded by:** Tracy Post **Yea 5 Nay 0**

4. Substance Abuse Action Plan Presentation

Director of Community Services Pat Armstrong introduced Health Director Bruce Murphy and the members of the Board of Health. The Board of Health has used grants to partner with Duffy Health Services, DY Schools, the Cultural Center, Gosnold, and the Yarmouth Substance Awareness Committee (YSAC) to educate and support residents with regard to substance abuse, including tobacco and Juling. It will be using its most recent Free Cash grant to expand its work with the VNA into drug education and hoarding issues. The Duffy Center's Associate Director of Substance Use Disorder Services Dan Rodrigues and Recovery Support Navigator Kyle Shanahan explained the Health Navigator program.

The Yarmouth Police Department's Victim's Services Specialist/Advocate Annie Catalano offered a PowerPoint presentation on the Police/Fire partnership response to overdoses. The reduction in overdoses reported to Police and Fire is attributed to the availability of non-prescription Narcan. Pocket-sized resource cards have been provided to Police and Fire for distribution when applicable. A Resource Manual has also been published, and a speaker series was presented at the high school. Fire Lt. McMahon is working on a Narcan grant. Home visits by the police department continue. Police Chief Frank Frederickson reported on the Department's response to, and struggles with, opioid abuse, noting that Yarmouth and the Cape are not unique.

Christine Greeley, Chair of the Yarmouth Substance Awareness Committee, thanked Chief Frederickson for making Yarmouth a model for the State. She also thanked the business community for its support. Ms. Greeley introduced Committee Members Fred White, Annie Catalano, and Linda Colby who explained various programs and events including the Sticker Shock initiative, the DY “alcohol-free pledge” week, “Get Outraged” event at Cape Tech, and Barnstable County Employer Toolkits. The Board thanked the various groups for the work being done and offered support going forward. Suggestions included a comprehensive school curriculum, extra-curricular activities, and recreation programs to reach school age children.

5. Veterans’ Beach Sticker Policy

As a result of a citizen request, the Selectmen discussed changing current policy regarding veteran’s beach sticker prices. Currently, POW and DAV license plates qualify a resident for a \$1.00 beach sticker. If Form DD214 were also recognized, roughly 1,824 veterans could potentially be eligible and the revenue impact could be up to \$63,840. There was discussion on whether the goal of the policy to acknowledge and offer a benefit to those who have served, and what discount would be appropriate and fiscally responsible. Director of Community Services Pat Armstrong explained that the DD214 is typically the qualifying document to confer veterans’ benefits. She agreed to do further research and bring more data back to the Board.

6. Committee Handbook Discussion

Assistant Town Administrator Chris Dwelley reviewed revisions made to the Committee Handbook since it was presented several weeks ago. Remote participation in meetings was approved by the Board, which needs to be included. The intent of the handbook is to consolidate several different policies, as well as bylaws, into one document which also provides guidance to volunteers. Selectman Forest noticed that it is standard practice in most municipalities, and it is also particularly useful to the Appointments Chair. Correspondence with Town Counsel was also discussed and clarified. Selectman Holcomb recommended further condensing the document to ten pages. Discussion followed and edits were recommended, including page numbers and a refined Table of Contents to make the document more user-friendly. It was also noted that volunteers have legal obligations to Open Meeting Law, Conflict of Interest, and posting of minutes, among other things; it is incumbent upon the Town to provide guidance in those areas.

7. FY20 Board of Selectmen Goals Review

Assistant Town Administrator Chris Dwelley presented the high-level Envisio report and explained that detailed reports are emailed to the Selectmen every week.

MOTION: To move that the Board of Selectmen be given the detailed report for review and discussion at the next meeting, August 27th.

Motion by: Erik Tolley

Seconded by: Mark Forest

Yea 5 Nay 0

8. Board of Selectmen

- a. Approval of Minutes for February 26, 2019 and March 5, 2019.

MOTION: To move that the Board of Selectmen approve the minutes of February 26, 2019 and March 5, 2019.

Motion by: Mark Forest

Seconded by: Erik Tolley

Yea 5 Nay 0

b. Upcoming Agenda Review: Draft Regional Agreement Amendment will be on the next agenda; Committee Handbook will be added to September 24th agenda.

c. Individual Items: The Board thanked Chris Dwelley and wished him luck on his future endeavors.

9. Town Administrator Items

a. Consent Agenda

MOTION: To move that the Board of Selectmen approve the Consent Agenda.

Motion by: Tracy Post

Seconded by: Erik Tolley

Yea 5 Nay 0

b. Town Administrator Updates: Nothing further.

c. Water Resources Planning: Nothing further.

d. Dennis-Yarmouth School Agreement: Nothing further.

e. Mattacheese School Project: Nothing further.

10. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Tracy Post

Seconded by: Erik Tolley

Yea 5 Nay 0

Meeting adjourned at approximately 9:50 p.m.

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- Special Entertainment License Hearing for High Watch Recovery Center
- Special Alcohol & Entertainment License Hearing for Erin O'Neill for a wedding at Bass Hole/Gray's Beach
- Debris Clean-Up Update
- Substance Awareness Action Plan Presentation
- Veterans' Beach Sticker Policy
- Town of Yarmouth Committee Handbook
- FY20 Board of Selectmen Goals
- Draft BOS Meeting Minutes for February 26, 2019
- Draft BOS Meeting Minutes for March 5, 2019
- 2019 BOS Upcoming Agenda Items Schedule
- Memo to Town Administrator from Senior Services Division dated June 1, 2019 re: Gifts to Senior Services
- Public Notice of RFP for Community Development Block Grant Program Year 2019
- Suicide Prevention Week Proclamation