

**On 17 October 2018, on a motion by Dorcas McGurrin, seconded by Tom Roche, the committee voted 6-0-1 to approve these minutes. Gary Ellis Abstained as he was not in attendance at the 10 October 2018 CPC meeting.**

TOWN OF YARMOUTH  
COMMUNITY PRESERVATION COMMITTEE  
ANNUAL PUBLIC MEETING MINUTES  
10 October 2018

**PRESENT:** Thomas Kelley, Paul Huggins, Tom Roche, Beverly Bachand, Nate Small, Heather McElroy, Mary Ann Walsh, Dorcas McGurrin,  
**GUESTS:** Sharon Wimer, Sandy Fruean  
**ABSENT:** Gary Ellis  
**STAFF:** Michael Barry,  
**LOCATION:** Room A, Town Hall, 1146 Rt 28, South Yarmouth, MA

YARMOUTH TOWN CLERK  
13OCT18A49:05 REC

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**CONVENE**

Vice-Chairman Roche opened meeting at 4:02 p.m. All members except Gary Ellis were present.

1. Fall 2019 Grant Round Discussion. Mr. Barry provided an overview of the 15 new applications, five Historic, five Housing, three Recreation, one Open Space, and one that is both Recreation and Open Space. A packet of each application was provided to each committee member. Members discussed options of how to arrange interviews, which was left to the CPA Coordinator, Mr. Barry. Members reviewed the calendar of upcoming meetings.
2. CPA Budget Review. The Committee looked at the monies that are available for spending on CPA projects in FY2020, as shown in the Public Notice posted on 4 September 2018. Members reviewed a table Community Preservation Project Report (Sept 2018) showing all open CPA projects. A number of projects have shown limited activity in recent years. Members looked at that list but decided to defer a vote or decision on closing any of these until the Director of Community Development had a chance to review. The issue will be taken up at a future meeting.
3. Update on Possible Admin Funds Requests. Members were told that DPW will fund a structural review of the Taylor Bray Farm Barn for \$5,000, alleviating any need for CPA Admin Funds. The Community Development Department is looking into creating an interactive map on the Town Website that will show CPA projects around Town since the inception of CPA in 2005. Consideration had been given to hire a part-time consultant, but currently the approach is to investigate internal Town personnel for this work. The IT Department is looking into their capabilities, timelines, and other requirements to determine if they can perform the work. A decision is due soon, and this issue will be updated at a future CPC meeting.
4. Update on CPA Plan. The CPA Plan is an annual document that is uploaded to the Town Website. This document has been out to Town offices and to the public for comment for several weeks. Only a few comments were received. These suggested changes were reviewed by Members.

**VOTE:** On a motion by Nate Small, seconded by Dorcas McGurrin, the Committee voted 8-0 to accept and approve the CPA Plan as amended with the recent comments shown to the Committee.