



Board of Selectmen
Town Administrator Contract Sub-Committee
Meeting Room A
January 28, 2011
Executive Session Minutes

The Executive Session of the Board of Selectmen TA Contract Sub-Committee was called to order at approx. 3pm by Erik Tolley in the Yarmouth Town Hall Meeting Room A. Also in attendance was Suzanne McAuliffe and newly appointed Town Administrator William Hinchey.

Item #1 – Contract Negotiation

A copy of Mr. Lawton's contract was given out to the Sub-Committee which was used as a template for crafting Mr. Hinchey's contract. The Sub-Committee reviewed the language and discussed sections that needed revised and possible options to offer Mr. Hinchey.

Mr. Hinchey joined the Sub-Committee at approx. 3:15 and reviewed the template contract. Mr. Hinchey asked the salary to begin at \$165,000/year for three years. Mr. Tolley and Ms. McAuliffe agreed that they would consider his offer of \$165/year but for 5 years and be comfortable with a vehicle stipend/allowance however the current language in the template for vacation and sick time would need to be amended in order to coincide with other contracts. Mr. Hinchey approved the amendments, therefore the sub-committee decided to bring before the full Board of Selectmen at the February 8th meeting.

As no decisions were required it was moved by Ms. McAuliffe, seconded by Mr. Tolley to adjourn the executive session. It was unanimously voted: Ms. McAuliffe – yes, Mr. Tolley – yes, Executive session adjourned 3:56pm.