



**Board of Selectmen
Town Hall Hearing Room
Regular Meeting
July 10, 2012**

The meeting was called to order at 7:00p.m. by Chairman Erik Tolley. Selectmen present: Norman Holcomb, Jim Quirk, Tracy Post and Curt Sears. Also Attending: Town Administrator William G. Hinchey. The Board of Selectmen gave the pledge of allegiance.

Public

1. Presentation of Certificate of Appreciation to Bob Howard

Erik Tolley presented the Certificate of Appreciation to Bob Howard for his volunteer work as the Town of Yarmouth representative to the Barnstable Airport Commission. Mr. Howard reminded the Board of the importance of the appointment and he thanked Suzanne McAuliffe, Dan Horgan and Bob Lawton for the years of support they gave him.

2. Introduction to Town Planner Kathy Williams

Ms. Williams gave a brief description of her background with mixed use developments, campus designs and other planning projects. She is looking forward to working on the Local Comprehensive Plan.

Ms. Vida Morris asked for clarification on the meaning of an Overlay District. She also questioned quotes in the Register made by Bob DuBois and Peter Johnson-Staub. Mr. Hinchey explained what an overlay district is, private wastewater facility requirements that would be with the overlay district, and that during the permitting process, traffic would be looked at for a proposed development. Ms. Morris asked if Union demands for collective bargaining could be made public when they are made. Mr. Hinchey said that they could not due to law prohibitions. Ms. Morris spoke negatively about the public vs. private benefits analysis and questioned where the sources of statistics were found.

Mr. Spyro Mitrokostas spoke about the voting precinct 5-6 location and said that the space was too small, access was restrained and was concerned with voter discouragement. He asked if a new location could be looked into.

Mr. Bob DuBois spoke about the importance of the beach conditions and how much they have improved this season. He thanked the town employees for all the improvements.

The meeting was turned over to Licensing Chair Curt Sears.

Licensing

1. Change in Manager

- **Meet & Greet**, Craig M. Soares, new mgr. at Luke's Liquors, Inc.

Represented by Ms. Soares who briefly described his employment history with Luke's Liquors.

The meeting was turned back to Chairman Tolley.

Ambulance Billing Discussion

Represented by Sue Milne, Fire Chief Walker, and Coastal Bill employees Mary Beth Alix and Carla VanderBaan. Ms. Milne described the history of billing, Chief walker described the Fire department portion of the billing process and Ms. Alix described the billing process from Coastal Billing. Ms. Alex explained that only a small percentage of the bill gets kicked back from Medicare or commercial insurances. The Town is not contracted with a collection agency. Since 1991 when the policy was adopted, the percentage of collection went from 70% up to 95%. Mr. Tolley asked what the cost is for a run. Chief Walker said that he could collect that data and give him those figures. Ms. Post questioned the timing of sending out the waiver request notification, if it is normal for a town to mail it out after 30 days. Ms. Alix stated that other towns wait longer but that was the

directive given to them by Yarmouth. Mr. Quirk asked if Coastal received a copy of the Health proxy. Chief Walker stated that the Fire Department did but that is not forwarded to Coastal Billing. Mr. Holcomb asked if the bill had a due date, which Ms. Alix stated it did not however that is something that could be done. The Board discussed the pros and cons of having monthly abatement requests rather than annually. Ms. Alix informed the board that just because a bill hasn't been paid in a few months doesn't mean that it won't get paid. Many factors could be involved with paying the bill that takes longer to process than Coastal is made aware of. The board also discussed the possibilities of having a flyaway car arrive on scene prior to the dispatching of an ambulance to save costs.

The meeting was turned over to Appointments Chair Jim Quirk.

Boards and Committees

1. Appointment [Personnel Board, 1 Regular]

MOTION: To move that the Board of Selectmen appoint Tom Nickanello to the Personnel Board.

Motion by: Tracy Post **Seconded by:** Curt Sears Yea 5 Nay 0

The meeting was turned back to Chairman Tolley.

Board of Selectmen

1. FY13 Goals

The Board reviewed the draft goals and inserted to #9 the dog park and NSTAR property at White Rock Road. Mr. Holcomb requested the inclusion of measurable goals so that they are specific and definitive. The board discussed the pros and cons but confident that the Town Administrator is able to keep the goals as a top priority like he has done in the past. Mr. Holcomb expressed concern that there isn't enough emphasis in the goals towards improving water quality. He also suggested a strategic planning process with a mission statement.

MOTION: To move that the Board of Selectmen 2012-2013 goals with the inclusion of the dog park and White Rock Road

Motion by: Jim Quirk **Seconded by:** Tracy Post Yea 5 Nay 0

2. Open Special Town Meeting Warrant

MOTION: To move that the Board of Selectmen open the Special Town Meeting Warrant with a closing date for petitioned articles of September 11, 2012.

Motion by: Jim Quirk **Seconded by:** Tracy Post Yea 5 Nay 0

3. Approval of Minutes

MOTION: To move that the Board of Selectmen approve the minutes as submitted in the meeting packet, and amended.

Motion by: Jim Quirk **Seconded by:** Tracy Post Yea 5 Nay 0

4. Individual Items

Ms. Sears stated that the Town Clerk had looked for over a year for a new precinct 5-6 polling location at the request from the school. He believed that the new location worked fine. Mr. Sears asked if the Highway Division could trim overgrown trees on South Shore Drive.

Ms. Post thanked everyone involved with the Summer Kickoff Celebration. She thought it was very successful. She also wanted to thank the Town employees for the enhanced beach cleanup schedule. She has noticed a difference.

Mr. Quirk thanked everyone involved with the Summer Kickoff Celebration, and has noticed all the economic development and new business this summer that have been an attraction for people to come to Yarmouth.

Mr. Holcomb asked if there was an OpenCape presentation on a future agenda. Mr. Hinchey confirmed that it was. Mr. Holcomb asked if there was any correspondence from DY on a joint meeting. Mr. Hinchey stated that the Regional Sub-Committee was meeting next Wednesday at 5pm to discuss the amendment however the meeting on de-regionalization might need to be postponed due to conflicting schedules.

Mr. Tolley thanked everyone involved with the Summer Kickoff Celebration and announced the passing of the Governor's budget which included the Marina.

Town Administrator's Items

1. Consent Agenda

- Donations

- 1. Senior Services

▪ Joanne Burbank	\$50.00
▪ Epoch	\$50.00
▪ Herb Goodwin	\$20.00
▪ Anonymous	\$45.00
▪ Karen LeBlanc	\$40.00
▪ Paul Howard	\$60.00
▪ Linda Donovan	\$30.00
▪ Comfort Keepers	\$50.00
▪ Radius Regency Operating LLC	\$50.00
▪ Mary Clarke & Jane Clarke	\$25.00
▪ Theresa Mahoney	\$100.00
▪ James O'Connor	\$35.00
▪ Broad Reach of Chatham, Inc	\$50.00
▪ Thirwood Place	\$50.00
	\$705.00

- 2. Police Department

▪ Nova Southeastern University	\$300.00
▪ Town of Plymouth	\$198.00
▪ Town of Tisbury	\$280.00
▪ Various Donations	\$125.00
	\$903.00

- 3. Natural Resources

▪ 7 Office Chairs valued at \$50-\$100/ each	\$350-\$700
	\$350-\$700

- 4. Town Libraries

▪ Dennis-Yarmouth Newcomer's Club	\$100.00
	\$100.00

- 5. Boardwalk Plank Program

▪ Mark Corliss/Spilt Milk Gallery	\$200.00
▪ Shirley Miller	\$150.00
▪ Mary Barry	\$150.00
▪ Donald & Rosemarie Merino	\$750.00
▪ Susan Duenas/Bickford Health Associates	\$200.00
	\$1,450.00

TOTAL \$3,858.00

MOTION: To move that the Board of Selectmen approve the Consent Agenda.

Motion by: Jim Quirk Seconded by: Curt Sears Yea 5 Nay 0

2. New Business

Mr. Hinchey stated that the State Cherry Sheet estimates for the Town barely made a change in the budget however the school is receiving an anticipated \$240,000 additional funds that can go towards E&D.

Adjourn

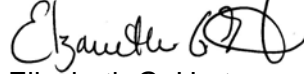
MOTION: To move that the Board of Selectmen adjourn the meeting at 9:02pm

Motion by: Curt Sears

Seconded by: Tracy Post

Yea 5 Nay 0

Respectfully submitted,



Elizabeth G. Hartsgrove

Distributed Material

Ambulance Billing Discussion

- Memo from Chief Walker to WGH, dated June 20, 2012. Re: Yearly Ambulance Bill Write-offs.
- Fire Department Ambulance Billing Policy Explanation PowerPoint, dated July 10, 2012