

TOWN OF YARMOUTH
COMMUNITY PRESERVATION COMMITTEE
MINUTES
January 25, 2012
FINAL

PRESENT: Gary Ellis, Nate Small, Gloria Smith, Thomas Kelley, Jack Mulkeen, Hugh March, Mary Ann Walsh

GUESTS: Kerry Muldoon

ABSENT: Tom Roche, Dorcas McGurrian

STAFF: Jennifer Coutinho

LOCATION: Room A, Town Offices, 1146 Route 28, South Yarmouth, MA

CONVENE

Chairman Ellis opened the Community Preservation Committee (CPC) meeting at 3:07 p.m.

NEW BUSINESS

Correspondence: The CPC reviewed a letter of January 4, 2012 from Karen M. Greene, Director of Community Development to Mr. Elvio Rodrigues which showed a breakdown of the Town's 1,800 conservation land by village. There was a general discussion on the procedure for acquiring land for open space. Projects are submitted to the CPC individually, not by village and the CPC reviews projects based on Open Space Committee recommendations. Chairman Ellis remarked that the Forest Road parcel would need to be purchased through the Yarmouth Housing Authority. They continued to by reviewing a letter of January 20, 2012 from Mr. Elvio Rodrigues to the CPC re: conservation/open space land distribution. It was noted that Mr. Rodrigues could submit a Community Preservation Act (CPA) application if there is a willing seller.

The CPC reviewed a memo from William G. Hinchey, Town Administrator, regarding the Yarmouth Sailing Center Engineering and Design Contract. Patricia M. Armstrong, CPRP Director of Recreation will utilize \$30,000 in community preservation grant funds and has recommended Stephen Kelleher Architect for design and engineering services. Mr. March moved to leave application #97.1, titled Yarmouth Sailing Center building rehabilitation dated 11/4/11 open. Mr. Small seconded. The vote was unanimous 7-0.

The CPC also reviewed a memo of January 6, 2012 from Ms. Coutinho to Mr. William G. Hinchey, Town Administrator, regarding 281 Route 28 platform update. The project will begin the Chapter 91 permitting phase. The CPC read a memo to the Town Administrator regarding clarification of the vote in which the CPC denied the West Yarmouth Congregational Church application #88. They continued by reviewing the 2011 Annual Report: Department of Community Development, Community Preservation Act Program. Chairman Ellis thought it was a great way to highlight the CPA program.

Lastly they received the Our First Home, Inc. affordable housing lottery flyer with a 3/26/12 application deadline. Mr. Kelley also requested another copy of the Taylor-Bray Farm final report of Phase I Intensive Archaeological Survey.

OTHER BUSINESS

2012 Community Preservation Coalition Dues Notice: Mr. March moved to pay the fee of \$3,750 from the operating budget. Chairman Ellis seconded. The vote was unanimous 7-0.

April 2012 Annual Town Meeting: The CPC reviewed the notes for the Board of Selectmen meeting on January 31, 2012. There was discussion of the historic applications and exterior and interior preservation. There was further discussion regarding assignment of articles.

APPROVAL OF MINUTES

Mr. Mulkeen moved to approve the November 2, 2011 meeting minutes as presented. Mr. March seconded. The vote was 6-0-1 with Mr. Small abstaining as he was not present at the meeting.

Mr. Small moved to approve the November 9, 2011 meeting minutes as presented. Chairman Ellis seconded. The vote was unanimous 7-0-0.

ADJOURN

As there was no further business, Mr. March moved to adjourn the meeting at 4:10 p.m. Mr. Mulkeen seconded. The vote was unanimous 7-0.

HANDOUTS AT THE MEETING (Located in the Department of Community Development)

1. Letter of January 20, 2012 from Mr. Elvio Rodrigues to the CPC re: conservation/open space land distribution.
2. Letter of January 4, 2012 from Karen M. Greene, Director of Community Development, to Mr. Elvio Rodrigues
3. Letter of January 18, 2012 from Mr. Elvio Rodrigues to Mr. Gary Ellis, Chairman, Community Preservation Committee
4. Memo of January 6, 2012 from Jennifer Coutinho, CPC Program Coordinator to Mr. William G. Hinchey, Town Administrator, regarding 281 Route 28 platform update
5. Memo of January 13, 2012 from Jennifer Coutinho, CPC Program Coordinator to Mr. William G. Hinchey, Town Administrator, regarding CPC recommendation clarification
6. 2012 Community Preservation Coalition Dues Notice
7. FY12 CPC Application Votes & Recommendations
8. Memo of January 9, 2012 from Patricia M. Armstrong, CPRP Director of Recreation, regarding Yarmouth Sailing Center engineering and design contract
9. Memo of January 24, 2012 from Patricia M. Armstrong, CPRP Director of Recreation, regarding Sailing Center Article #26 for ATM, withdrawal of request for funding
10. 2011 Annual Report, Community Preservation Act Program
11. CPC Notes, Board of Selectmen Meeting, January 31, 2012
12. Our First Home, Inc. Affordable Housing Lottery flyer

Respectfully submitted,
Jennifer Coutinho
Program Coordinator

Mary Ann Walsh, Clerk

Approved on 11/6/13