



Board of Selectmen **Regular Meeting** **October 1, 2013**

The regular meeting was called to order at 7:00p.m. in the Town Hall Hearing Room by Chairman Erik Tolley. Selectmen present: Tracy Post, Norm Holcomb and Michael Stone. Jim Quirk arrived 40 minutes late. Also Attending: Town Administrator William G. Hinchey. The Board of Selectmen gave the pledge of allegiance.

Public Announcements & Comments

1. Bob Howard

Mr. Howard spoke about his reasoning behind his resignation from the Board of Appeals.

Ms. Vida Morris spoke about Board membership vacancies and asked what Mr. Quirk's reasoning behind appointing a new applicant to a full member on the Zoning Board rather than moving up an alternate member who has been sitting for a number of years on the Board. Mr. Stone stated that Mr. Hart lived in Yarmouth and had been a Selectman prior to living in NH. He has just relocated back to Yarmouth and is a qualified applicant to be a full member of the Appeals. Ms. Post spoke about the process of an appointment. Ms. Morris also spoke about the last meeting's comments towards her being illogical comparing having a sale in a store to savings in the DY solar project. Ms. Morris also spoke about the MCAS scores at Mattacheese. Mr. Tolley reminded Ms. Morris that these issues should be brought before the School Committee who is elected to deal with school related items.

Bridgewater State University Update

Represented by Bridgewater State University Executive Vice President Fred Clark, Karen Jason, Dr. Mary Fuller, Dr. Anna Bradfield and Peter Cannoni. Mr. Clark provided an update on the University's plans to come to Cape Cod, specifically in Yarmouth at the Lawrence MacArthur School. Two community meetings were held in July and positive input was received. Site plan reviews and capital needs assessments has been made. BSU is ready to begin working on lease negotiations. Ms. Karen Jason updated the Board on the Capital assessments, structural review, and proposed increase to parking. A total of 2.5 million dollars of improvements is estimated. Mr. Stone stated that he attended one of those community meetings and believes that this proposed use will be a great benefit to the community of the entire cape. Ms. Post asked if the septic capacities can accommodate the use, which Ms. Jason stated it is. Ms. Karen Greene spoke about how the footprint of the building and the status-quo of the use of the building hopefully would not trigger a Cape Cod Commission review. Ms. Post spoke in favor of the proposed use by Bridgewater State University. Mr. Holcomb asked when the university plans to offer their first classes. Ms. Jason stated that they are optimistic to open the doors in the fall of 2014 or winter of 2015.

MOTION: To move that the Board of Selectmen authorize the Town Administrator to begin working with the Bridgewater State University on a lease of the Lawrence MacArthur School.

Motion by: Tracy Post

Seconded by: Mike Stone

Yea 5 Nay 0

Board of Selectmen

1. Individual Items

Ms. Post announced of available Potassium pills at the Health Department.

Mr. Holcomb spoke about maintaining and improving customer service. He suggested needing forms of measurements. He believes the Town needs to strive to acknowledge public communication quickly and tract the amount of time in order to complete requests allowing a benchmark to measure customer service. Ms. Post stated that option will be available through the online permitting program. Mr. Holcomb also spoke about Ms. Morris's comments regarding the Mattacheese MCAS scores. Mr. Holcomb agreed that there is room for Selectmen participation in

deciding what is best for the district when discussing the regional agreement. He feels the Selectmen are responsible that the residents get the best value for their money. Mr. Holcomb lastly spoke about the fire department presentation made last week; the Board received a cost analysis of manpower, current staff deficiencies, compare costs of current levels and increase staff levels with reduced call levels. Mr. Holcomb voiced concern that the presentation hit high points of increasing staff levels would increase response times however he has seen many national research concluding increased staff levels do not increase response times. He wants to make sure the current response times are adequate and meeting the needs of the community as of today. The Board discussed this issue and variables regarding call and responses. Mr. Hinchey stated that the presentations were not meant to be comprehensive. They were meant to provide a snapshot of the deficiencies. If the Board choses to reinstate any of those identified, then additional work can be done to answer questions however the Board needs to decide, if funds are available, where those deficiencies should be reinstated.

Mr. Stone asked where the merchandise revenue is going. Mr. Hinchey stated that the revenue is going into a revolving account to be used towards improvement projects. Not enough funds have been generated to spend on projects at this time. Mr. Stone asked what the process is when a volunteer resigns. Mr. Quirk explained the procedure tendering a resignation, specifically dealing with Mr. Howard's statement at the previous meeting. Mr. Stone asked then what is the process of acknowledging a received application for joining a board/committee. Mr. Hinchey stated there is a process that is followed in the Administration office and will talk to the staff to see if there is room for improvement.

Mr. Tolley spoke about the MCAS scores and said that it might be a good thing to invite the Superintendent of why the scores are so low. The Board discussed the pros and cons of the MCAS scores and possibly inviting the superintendent to provide a venue to talk about it.

Town Administrator's Items

1. Review of Action Plan

Mr. Hinchey briefly described the action plan, information contributed by town staff that provides the Board a visual of the progress being made on the Board's goals. He requested the Board to review the plan and let him know if there are any items missing. The Board spoke about the action plan in connection with the deficiency presentations being made. Mr. Hinchey stated that there will be a prioritization list coming before the Board in a formal presentation. Ms. Post asked the status of the Local Comprehensive Plan. Mr. Hinchey stated that he can bring the Town Planner in for an update on the progress being made.

2. Consent Agenda

- Fee Waiver
 - 1. Building Home Inspection
 - Nancy Mosmer \$25.00
 -
 - \$25.00**

- Donations
 - 1. Town Libraries
 - Massachusetts Library System \$86.92
 - Craig Johnson \$50.00
 - Richard Burse \$25.00
 -
 - \$161.92**

TOTAL \$161.92

MOTION: To move that the Board of Selectmen approve the Consent Agenda.
Motion by: Jim Quirk **Seconded by:** Erik Tolley Yea 5 Nay 0

Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting at 8:38pm

Motion by: Jim Quirk

Seconded by: Tracy Post

Yea 5 Nay 0

Respectfully submitted,



Elizabeth G. Hartsgrove

DISTRIBUTED MATERIAL AGENDA PACKET

Bridgewater State University Update

- PowerPoint presentation, dated October 1, 2013