



Board of Selectmen **Regular Meeting Minutes** **September 29, 2015**

The regular meeting was called to order at 6:30 p.m. in the Town Hall Hearing Room by Chairman Erik Tolley. Selectmen present: Norm Holcomb, Jim Quirk, Tracy Post, and Michael Stone. Also attending: Town Administrator, William Hinchey. The Board of Selectmen gave the Pledge of Allegiance.

1. Public Announcements & Comments

Vida Morris commented on a member of the School Committee who was recently interviewed on a radio program. Additionally, she commented on the performance of the School Committee, particularly in view of the recent teacher/student issue. Ms. Morris questioned the Board's thinking in selecting the same wastewater management consulting firm as previously contracted by the Town. Ms. Morris also expressed her concern regarding our unfunded liabilities and stated her view that the Town needs to take this matter very seriously.

Tom Nickinello commented on the exhaustive work done by the Drive-In Site Committee and the well thought out suggestions they will make to the Board.

2. Public Hearing

Chairman Tolley turned the meeting over to the Licensing Chair, Selectman Mike Stone.

a. Special Alcohol License for Friends of Yarmouth Council on Aging. Selectman Stone read the legal ad into the record. Mr. Ray Petrucci represented the Senior Center for this hearing and explained the license application is for an Oktoberfest fund-raising event to support the activities and operating expenses of the Council on Aging. Cape Cod Beer Company will be the alcohol vendor for this event. Selectman Holcomb asked if beer only would be served. The application indicated wine and malt beverages but Mr. Petrucci stated he believed beer only would be served.

MOTION: To move that the Board of Selectmen close the public hearing.

Motion by: Jim Quirk

Seconded by: Norm Holcomb

Yea 5

Nay 0

MOTION: To move that the Board of Selectmen approve the application for a special alcohol license, as submitted.

Motion by: Tracy Post

Seconded by: Jim Quirk

Yea 5

Nay 0

Selectman Stone turned the meeting back over to Chairman Tolley.

3. FY17 Budget Directive

Town Administrator William Hinchey presented a proposed FY17 budget policy statement for the Board's approval to direct their budget position and direction to all Town Managers. Selectman Holcomb asked about the increase to the stabilization fund to \$3M as he did not recall

the Board discussing that figure particularly in light of the town's unfunded liabilities. Mr. Hinchey explained that staff expects free cash increases which would allow an increase to the stabilization fund. Selectman Holcomb stated he is concerned about the town establishing a funding plan for our unfunded liabilities.

MOTION: To move that the Board of Selectmen approve the September 24, 2015 memorandum as the Board's FY17 Budget Policy Statement, as drafted.

Motion by: Jim Quirk **Seconded by:** Mike Stone Yea 4 Nay 0 Abstained 1

Selectman Holcomb made a motion to amend the statement to increase our reserve for OPEB funding for this year's budget. There was no second on the amendment; the Board discussed the unfunded liability issue further.

4. Board of Selectmen

a. Board and Committee Actions:

1) Appointments Chair, Selectman Quirk, recommended appointment of Jeff Colby as the Town of Yarmouth's representative to the County Joint Transportation Committee for a one-year term to run through September 2016, and to appoint Kathy Williams and Roby Whitehouse as alternate representatives to the County Joint Transportation Committee for one-year terms to run through September 2016.

MOTION: To move that the Board of Selectmen approve the appointment of Jeff Colby as the Town of Yarmouth's representative to the County Joint Transportation Committee for a one-year term to run through September 2016, and to appoint Kathy Williams and Roby Whitehouse as alternate representatives to the County Joint Transportation Committee for one-year terms to run through September 2016.

Motion by: Tracy Post **Seconded by:** Erik Tolley Yea 5 Nay 0

2) Selectman Quirk advised the Board that he would like to postpone the nomination of the Town's Tree Warden until the Board has an opportunity to address the duties and responsibilities of the Tree Warden as an agenda item at a future Board of Selectmen meeting.

3) Appointments Chair, Selectman Quirk, recommended appointment of Beverly Arnett to fill a regular term on the Golf Enterprise Committee for a three-year term to run through April 2018, and the appointment of Donna McGovern and Jim McDermott to fill alternate terms on the Golf Enterprise Committee for one-year terms to run through April 2016.

MOTION: To move that the Board of Selectmen approve the appointment of Beverly Arnett to fill a regular term on the Golf Enterprise Committee for a three-year term to run through April 2018, and the appointment of Donna McGovern and Jim McDermott to fill alternate terms on the Golf Enterprise Committee for one-year terms to run through April 2016.

Motion by: Tracy Post **Seconded by:** Norm Holcomb Yea 5 Nay 0

b. Approval of Minutes:

MOTION: To move that the Board of Selectmen approve the Board of Selectmen meeting minutes of September 15, 2015.

Motion by: Jim Quirk **Seconded by:** Tracy Post Yea 5 Nay 0

c. Individual Items:

1) Chairman Tolley mentioned an email he sent to the Board members regarding setting a date for a workshop meeting to begin work on a new D-Y Agreement. All documents pertinent to the discussion (current agreement, proposed agreement that was worked on last year, sample agreements from other towns, etc.) will be provided to the Board members in advance so they can begin studying the documents. Additionally, Chairman Tolley asked staff to prepare recommendations for changes to the current agreement.

5. Town Administrator Items

a. Town Administrator Updates: None.

6. Drive-In Site Committee Update

Chairman of the Drive-In Site Committee, Bob Churchill; Director of Community Development, Karen Greene; and Town Planner, Kathy Williams, presented the Board with the work, suggestions, and recommendations the Committee put together for reutilization of the drive-in site. The presentation included discussion of the online survey conducted to identify benefits of reutilization of the site, potential uses for the site deemed most desirable by the public, input from stakeholders, and site constraints.

The survey results were discussed in detail showing the participants' priority for the various goals presented in the survey (i.e., tax benefits, open space, job creation, etc.). Kathy Williams reviewed the site constraints due to wetland protection, FEMA flood hazard areas, wastewater, and permitting.

Mr. Churchill and Ms. Greene then reviewed the committee's recommendations to the Board. In accordance with the policy goals of energizing Route 28 and maintaining open space and ecological restoration, the initial phase recommended is a Riverwalk Concept, with future phases to be determined, but a mixed-use concept, a boardwalk, and interim uses such as outdoor concerts, festivals, and outdoor movies were discussed.

Ms. Greene asked the Board their thoughts on the concepts presented, their ideas for future uses, and extending the Committee's term.

The Board had questions regarding the costs and funding for a feasibility study, construction costs, and what impact development of the site would have on wastewater. The Board thanked the Committee for their exhaustive work and the creative ideas and presentation they put together.

MOTION: To move that the Board of Selectmen extend the Drive-In Site Committee's term for an additional year.

Motion by: Jim Quirk

Seconded by: Mike Stone

Yea 5 Nay 0

7. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Jim Quirk

Seconded by: Mike Stone

Yea 5 Nay 0

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- Special Wine & Malt License Application from Friends of Yarmouth Council on Aging
- Proposed Memo from BOS to Department Heads dated September 22, 2015 re: FY17 Budget Directive
- Memo to BOS from Chairman, Drive-In Site Committee dated September 24, 2015 re: Drive-In Site Update, with presentation
- Memo to BOS from Appointments Chairman dated September 23, 2015 re: Golf Enterprise Committee Appointments
- Memo to BOS from Appointments Chairman dated September 24, 2015 re: Barnstable County Joint Transportation Committee Representative Appointments
- Memo to BOS from Appointments Chairman dated September 24, 2015 re: Tree Warden Appointment
- Minutes for BOS Meeting of September 15, 2015
- Memo to BOS and BOH from Assistant Health Director dated September 16, 2015 re: Update Raccoon Rabies Vaccine Baiting in Yarmouth: September 21 - October 20, 2015
- FINCOM Agenda for September 30, 2015
- FINCOM Meeting Minutes of July 8, 2015
- Board of Health Meeting Agenda for September 21, 2015
- Letter to D-Y Regional High School from Yarmouth Library Director dated July 24, 2015 re: Thank you letter
- Letter to Yarmouth Library Director from Mr. and Mrs. Allain dated September 22, 2015 re: Library Study Commission
- Cape Cod Times article re: Cape Light Compact