



Board of Selectmen **Public Meeting Minutes** **August 7, 2018**

The regular meeting was called to order at approximately 6 p.m. in the Town Hall Hearing Room by Chairman Holcomb. Selectmen present: Tracy Post, Norm Holcomb, Mark Forest, and Michael Stone. Also attending: Yarmouth Town Administrator Dan Knapik; and Yarmouth Assistant Town Administrator, Chris Dwelley; and Ed Senteio, Finance Director.

1. Public Announcements & Comments

Lisa Coedy, resident, spoke in support of the Vineyard Wind Project. She presented a letter of support to the Board that was signed by over 100 residents.

Vida Morris, resident, spoke in opposition of the Vineyard Wind Project.

Tom Nickinello, President of the Yarmouth Chamber of Commerce, invited the public to the Yarmouth Summer concert series at the Beach.

2. Pre-Host Agreement for Vineyard Wind

Dan Knapik, Town Administrator, presented a revised Vineyard Wind Host Agreement that was recently received from Vineyard Wind. Jay Talerman, Town Counsel, briefly reviewed the revised the agreement with the Selectmen, and indicated the areas he thought needed to be changed. Nate Mayo, Vineyard Wind, explained that this revised agreement is intended to provide support to the Town for the first stage of the project planning process, and he also explained that Vineyard Wind will be offering future support to the Town depending on how initial conversations transpire. The Selectmen expressed displeasure with the proposed caps on providing support for the initial stage of the planning process. The Selectmen felt the cap figure of \$10,000 was far too low and stated that the cap would need to be raised or eliminated entirely. Mr. Knapik suggested that \$75,000 would be a more suitable figure and further stated that the Town cannot complete the project in sections, as was suggested by Vineyard Wind.

3. Dennis-Yarmouth Regional School Agreement Discussion

Ed Senteio, Finance Director, gave a presentation to the Selectmen regarding the Town's financial obligations for the new school building project. He reviewed the total costs and subsidies for the school and the debt service options. Yarmouth's share for the project cost will be about \$46,000,000. Mr. Senteio explained that the debt could be taken out over 20, 25 or 30 years. He also reviewed the risks associated with the D-Y Middle School debt, such as increasing interest rates and increasing square footage costs. He also reviewed the amount of non-exempt debt drop off the Town has for the next 8 fiscal years. Options for the D-Y School debt ballot were also reviewed, and it was noted that it could be a part of the district vote, or before/after the district vote. Dan Knapik suggested that the Board hold off on deciding how long to take the debt out for (20, 25, 30 years) until after discussions with Cape Tech have concluded. That way the Town could have a better understanding of its financial situation/obligations. The Selectmen supported having the school debt ballot vote at the same time of the district vote so that voters understand the financial impacts of the project they were voting on.

4. Public Hearings

a. Special Entertainment Licenses for the German-American Club. Licensing Chairman Michael Stone read the legal ad into the record. Leonard Klein, President of the German American Club of Cape Cod, presented the application for a Special Entertainment License to play live music at St. David's Episcopal Nelson Hall from 6 - 10 pm on Oct. 13th and Dec. 15th. William Massey, resident, spoke in opposition to the application due to the increased noise and traffic that would result from the event. Mr. Klein responded by saying that traffic would not be an issue for the event and that the Hall is soundproof and there will not be excess noise. Margarete Connolly also spoke in opposition to the event due to excess noise. Pat Armstrong, Director of Community Services, indicated that there are 80 parking spots available on site.

MOTION: To move to close the public hearing.

Motion by: Tracy Post **Seconded by:** Mark Forest Yea 4 Nay 0

MOTION: To move to approve the application as presented with the conditions that the sound is contained in the building and that there is no offsite parking.

Motion by: Tracy Post **Seconded by:** Mark Forest Yea 3 Nay 1
(Norm Holcomb voted in opposition due to the potential impact on the abutting neighborhood)

b. Change of Corporate Structure and Change of Manager for Grand Café Restaurant. Licensing Chairman Stone read the legal ad into the record. Manuel Carchi and Luis Paguay presented the application for the change of corporate structure and change of manager. It was noted that the applicant met with Officer Magnuson and they reviewed the alcohol rules and regulations.

MOTION: To move to close the public hearing.

Motion by: Tracy Post **Seconded by:** Mark Forest Yea 4 Nay 0

MOTION: To move to approve the application as presented.

Motion by: Tracy Post **Seconded by:** Mark Forest Yea 4 Nay 0

c. Change of Officers/Directors for the Moose Lodge. Licensing Chairman Stone read the legal ad into the record. Eric Josselyn presented the application for the change of officers/directors.

MOTION: To move to close the public hearing.

Motion by: Norm Holcomb **Seconded by:** Mark Forest Yea 4 Nay 0

MOTION: To move to approve the application as presented.

Motion by: Norm Holcomb **Seconded by:** Tracy Post Yea 4 Nay 0

d. Continuance: Show-Cause Hearing for Tavern 731. Licensing Chairman Stone read the legal ad into the record. Attorney Peter Lloyd represented the business owner in this hearing. Officer Magnuson explained that this was a legally and factually complex situation. After discussion between Mr. Lloyd and the Police Department, there was an agreed to statement of facts and proposed agreed to disposition. The agreed to disposition is to suspend the alcohol license for 6 days for this establishment, 2 days to be served in September. The Selectmen were presented with a copy of the facts and disposition.

MOTION: To move to accept the August 7th statement of agreed facts and agreed disposition.

Motion by: Tracy Post **Seconded by:** Mark Forest Yea 4 Nay 0

5. Golf 2018 Wrap-Up

Pat Armstrong, Director of Community Services, and Jim Armentrout, Director of Golf, presented a report reviewing the FY18 year of golf operations. Recent facility improvements were reviewed, and it was explained that new tees, bunkers, green surrounds, and cart paths were installed at Bayberry Hills Golf Course. Ms. Armstrong also explained that maintenance standards at the courses have improved significantly, and she reviewed all the new procedures Town staff is implementing to improve the quality of courses. Improvements to the Bayberry Hills Grill were also reviewed, and it was noted that the menu has been expanded to support quick turnarounds with hot food daily. The Bass River Grille has introduced nightly food specials and has coordinated marketing as a function facility (in conjunction with Flax Pond).

The Golf Department's marketing plan was also examined. There has been a revitalized relationship with the Yarmouth Chamber of Commerce and multiple golf magazines have written articles about the renovations at Bayberry Hills. There has also been increased use of the website and cyber golf email lists to reach potential customers. In the Pro Shop operations, new relationships have been developed with vendors to expand products at affordable pricing and reduced costs.

The FY18 year-end budget was reviewed and it was indicated that there will be a deficit of \$222,207. Ms. Armstrong also reviewed the FY19 July budget report compared to previous years. She indicated that July revenues and memberships have increased from FY18 and the net revenue less expenses for all golf operations is now a positive profit (where as last year is was a loss of \$156,965). The Selectmen were encouraged by the positive numbers on the July report. It was noted that the next major challenge the golf department was planning on tackling was to improve communication with members and potential golfers.

6. DPW Building Committee Charge

Jeff Colby presented a proposed DPW Building Committee charge to the Selectmen. The Committee would consist of at least 7 members, and would meet as needed. The purpose of the Committee is to provide support and make recommendations on the design and potential construction of a new DPW building to replace the existing facility located at 507 Buck Island Road. Selectmen Post suggested adding a term to the Committee's charge to indicate that the charge is complete when the building project is finished.

MOTION: To move to approve the proposed charge for the DPW Building Committee with the applicable amendments.

Motion by: Michael Stone

Seconded by: Mark Forest

Yea 4 Nay 0

7. Board of Selectmen

a. Committee Appointments

MOTION: To move to appoint Lee Rowley, Tom Durkin, and Paul O'Bryan as their board designees to the Water Resource Advisory Committee for a one-year terms, which will run through August 2019.

Motion by: Mark Forest

Seconded by: Michel Stone

Yea 4 Nay 0

MOTION: To move to appoint Tom Roche, Lia Coedy, and John Deliso as regular members to the Water Resource Advisory Committee for two-year terms, which will run through August 2020.

Motion by: Tracy Post

Seconded by: Michel Stone

Yea 4 Nay 0

DISTRIBUTED MATERIAL AGENDA PACKET

- Special Entertainment License Hearing Application for the German American Club of Cape Cod
- Change of Corporate Structure and Change of Manager Application for Grand Café Restaurant, Inc.
- Change of Beneficial Interest Amendment Application for the Moose Lodge #2270
- Alcohol License Show Cause Hearing for Tavern 731
- Golf 2018 Wrap-Up PowerPoint Presentation
- Draft DPW Building Committee Charge
- Email to Roby Whitehouse from Adam Joy dated July 30, 2018 re: Resignation from Recycling Committee
- Memo to BOS from Appointments Chairman dated July 31, 2018 re: Reappointments to Planning Board
- Memo to BOS from Appointments Chairman dated July 31, 2018 re: Tree Warden Appointment
- 2018 BOS Upcoming Agenda Items Schedule
- Letter to BOS from Cape & Islands Suicide Prevention Coalition dated July 31, 2018 re: National Suicide Prevention Month - Request for Proclamation
- Letter to Town Administrator and Chief of Police from Cape Cod Detachment #125 Marine Corps League dated January 20, 2018 re; Request to place toll booth on Route 28 on October 6, 2018
- Letter to BOS and Town Administrator from The Garden Club of Yarmouth dated July 27, 2018 re: Request Permission to Solicit Donations
- Email to Town Administrator from Deputy Chief Sawyer dated July 23, 2018 re: AFG Grant
- Letter to Director of Public Works from Governor Baker dated July 17, 2018 re: Coastal Pollutant Remediation Grant
- Public Relations Release from Office of the Governor dated July 17, 2018 re: Coastal Pollutant Remediation Grant Program
- Email from Director of Senior Services re: Voyager Van Services
- Notice of Hearing from ABCC dated July 25, 2018 ICO Grand Café
- Yarmouth Community Blood Drive Flyer
- Empathetic Communication Techniques Flyer from Mill Hill Residence