

**On 6/17/2020, on a motion by Tom Roche, seconded by Paul Huggins, the committee voted 5-0-1 (Gary Ellis abstaining) to approve these minutes as amended.**

TOWN OF YARMOUTH  
COMMUNITY PRESERVATION COMMITTEE  
MINUTES for March 4, 2020

**PRESENT:** Thomas Kelley, Christine Marzigliano, George Slama, Tom Roche, Paul Huggins, Susan Brita, Mary Ann Walsh, Nate Small (at 3:40 p.m.)

**ABSENT:** Gary Ellis

**GUESTS:**

**STAFF:** Karen Greene, Director of Community Development

**LOCATION:** Room A, Town Hall, 1146 Route 28, South Yarmouth, MA

YARMOUTH TOWN CLERK

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**Convene**

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Vice-Chairman Tom Roche opened the meeting at 3:15 p.m.

**Town Meeting Preparation**

1. **WIIF/CPA Surcharge Update** – The Committee reviewed the impacts of various revenue scenarios to the CPA program. It was noted that the Town would lose the second- and third-round State matching funds if the contribution rate falls below 3%. Ms. Greene explained that the State distributes matching funds from the CPA Trust Fund, which is funded by Registry of Deeds surcharges. Other less predictable types of matches come from private or public sources not funded by the Trust Fund. Mr. Roche noted that the 3% levy with \$100,000 is not fair and equitable to everyone. Documents reviewed included Projected Wastewater Infrastructure Fund Revenues at Various Contribution Rates, prepared by Rich Bienvenue; Projected Revenue Scenarios and subsequent allocations; and the Application Summary and Projected Revenue Balances.
2. **Draft Articles** – A draft CPA Memo to the Board of Selectmen was reviewed, followed by the Article Summary. Chair Gary Ellis will move housekeeping articles; Nate Small will present housing articles; George Slama will present historic articles; and Susan Brita will present recreation articles. On the Estimated Revenue article, the consensus was to reduce Operating Expenses to \$98,000, in keeping with the last three years.
3. **Preparation for 3/10 Board of Selectmen Meeting** – The presentation to the Board of Selectmen is substantially the same as the presentation to the Finance Committee. The Committee discussed how best to present postponed articles and agreed to consolidate them onto one slide since they were postponed due to financial uncertainty of the CPA revenues. The Committee discussed inviting the applicants to come to the Selectmen's meeting on the 10<sup>th</sup> as a courtesy.
4. **Preparation for Public Outreach Meetings** – Saturday, 4/18/2020 at Yarmouth Port Library and Saturday, 4/25/2020 at the Cultural Center. The Committee discussed talking points and how