

**Yarmouth Golf Enterprise Committee**  
**Minutes of Meeting**  
**January 11, 2021**

**Attending Committee Members:** Ellen Chapman, Ted Deckel, Beverly Arnett, Chris Hanson, Andy Martin and Richard Simon

**Attending from the Golf Operations Department:** Scott Gilmore, Tim Gerrish (guest speaker)

**Attending from the Public:** Richard Donovan, Francis Fields, Jay Frapie, Bruce Morey, Paul McDonough

The virtual Zoom Meeting was called to order shortly after 5:00 PM.

1. As required by state open meeting law, a public notice was read and a roll call vote was conducted to authorize use of the online meeting method. All GEC members voted in the affirmative.
2. The meeting opened with golf course architect Tim Gerrish sharing the latest iteration of the Bass River Master Plan aerial view that will be the basis for preliminary cost estimates that will be provided to Waste Water project planners in upcoming weeks. Tim noted golfer safety, pace of play and ease of maintenance were priorities but the design would retain quintessential Donald Ross elements of thoughtful shot making and challenging greens. The plan included an overlay showing where adequate clubhouse parking could be provided (218 vehicles) and location of a multi green short-game practice area.
3. The minutes for the GEC's December 14<sup>th</sup> meeting were approved.
4. A final version of Yarmouth Golf's "2021 Rules and Information Guide" is still in process. The latest draft was emailed to the GEC for feedback prior to review at the GEC's next meeting.
5. The Directors report covered the following topics:
  - a) Bass River is experiencing high levels of winter play (weather permitting); Bayberry Hills remains closed but is observing some trespasser play.
  - b) Three bids for the revised food service RFP were received and are being evaluated. The winning bid should be awarded by the end of January.
  - c) Routine winter course work continues with special projects underway (additional forward tee box at BR#7 and 'Teeline' mat system is being installed at the BH driving range (no rubber tees needed). Tree removal work should start next month.
  - d) Club Prophet conversion has been delayed in part due to a FT staff departure (replacement interviews underway), but will be ready to handle 2021 annual pass sales after they are approved on Jan. 26<sup>th</sup>. The Chelsea tee time booking system for members will remain in use during the 2021 season (paid by Club Prophet).

e) Positive feedback to the December newsletter is being received with a January edition scheduled for release once annual pass fees are approved.

f) Proposed 2021 fee hearings are scheduled for the Jan 12<sup>th</sup> and Jan 26<sup>th</sup> Selectman meetings. The extension of the 2020 annual pass to March 31<sup>st</sup> and the option to pay 2021 annual pass fees by credit card have garnered favorable golfer response.

g) Financial results – revenues up ~\$850,000 above prior year and could trend down for a couple of months until annual pass renewals kick into high gear prior to April. Significant swings in expenses vs prior year were discussed, including FT wages (much lower), FT fringe benefits (much higher, even though FT wages are lower), credit card fees (same discount rate on much higher receipt volume), gas cart lease (higher) and mower lease payments moved from capital expense line to a new line item. The golf department is working with DPW to get the BH roofing and truck procurement process completed ASAP.

6. Following the Directors Report, the meeting was opened for public comment including questions from members of the public who have recently indicated an interest in serving on the GEC, specifically reviewing the steps in the appointment procedure. Dick Donovan appreciated the extension of the 2020 annual pass for winter play. Jay Frapie remarked on the opportunity to integrate solar power and electric carts as part of the BR Waste Water project and how changes in the timing of the 2021 annual pass renewal had eliminated the need to offer a two payment plan.
7. The GEC asked the golf department to prepare a capital projects plan to review at an upcoming meeting.
8. The GEC will meet next on February 8<sup>th</sup>.

A motion to adjourn was accepted with unanimous rollcall vote about 6:30 PM.