

Yarmouth Finance Committee Minutes

January 13, 2020

Present: Ken Mudie Chairman, Nathan Ladley, Robert Ciavarra, Jack Moylan, Jessica Norwood, Brian Gardiner, Sara Kohls, George Perkins

Attendees: Health Services and Inspections- Bruce Murphy, Kevin Hook, Mary Alice Florio-Ochoa

Administration- Dan Knapik Town Administrator, Rich Bienvenue Acting Assistant Administrator

1. Minutes:

Voting on previous minutes was deferred. The meeting opened at 6 P.M.

2. Health Services Budget Presentation:

Bruce Murphy provided an extensive summary of the Health Services Department as well as building inspection services. He also presented his F/Y 21 Budget which projects an increase of 7.7%. It was noted that there are revenue offsets through fees (rental registrations which in 2019 brought in \$224,000). The increase is requested to fund an additional "partial" building /housing inspector and the overall request would be to fund another full time position. Some of this work is now handled by paid interns. With growth and complexity in housing, it is the Department's request that staffing is badly needed. Kevin Hook spoke to this need by describing the challenges in the inspection area.

Bruce went over the many functions carried out by Health Services. They include inspections for food services, hazardous chemical (180 businesses), pool inspections, rabies control, various support services for Social Service Organizations (e.g. Gosnold) and similar health related town services(e.g. flu clinics).

3. Overview of FY21 Budget:

The Committee will further discuss the budget request for a full time position in housing inspections. The Health Department lost a long time assistant this past year but the position has been filled by a highly qualified former Falmouth employee.

4. CPA/DHY Financing Update:

Dan Knapik and Rich Bienvenue updated the Committee of the latest financing issues with D-H-Y and also CPA. There is optimism that there may be a bridge to changing the CPA assessment while still allocating funds to D-H-Y (if approved) all the while maintaining state matching funds for CPA.

5. Adjourn:

A motion was made by Jack Moylan to adjourn at 7:45, seconded by Nathan Ladley. All in favor.

Respectfully Submitted,

Ken Mudie, Chairman