

YARMOUTH FINANCE COMMITTEE MINUTES

February 5, 2020

Present: Ken Mudie Chairman, Jack Moylan, Jessica Norwood, Robert Ciavarra, Nathan Ladley, Brian Gardiner, Sara Kohls, George Perkins

Administration: Dan Knapik, Town Administrator, Presenters- Karen Greene, Director Community Development, Diane Kane, Interim Director Senior Services

1. Minutes: Meeting called to order at 6 P.M. Minutes of January 27 were reviewed and approved. Motion made by Nathan Ladley, seconded by Jack Moylan. All in favor. Note that Sara Kohls' name needs to be corrected from "Kohl" to "Kohls".

2. Community Development Budget Review: Karen Greene presented an overview of her department budget as well as a thorough description of the many activities and facets of this department. Areas of discussion: include CPA, Housing/Block Grants, Historic Commission, Old King's Highway, Planning and Zoning Board of Appeals.

New technology has contributed to efficiencies in zoning and permitting with contributions from local interns and personnel in the department.

The Department Budget of \$478,000 is up by almost 14% caused by salaries negotiated previously with this year affected by a "catch up". In addition, an accounting adjustment from a wetlands account added \$10,000 to this year's budget.

3. Senior Services Budget Review: Diane Kane presented the budget for Senior Services. Diane has been filling this role since the departure of Kathy Bailey.

The budget of \$478,000 is up 11% although some expenses have been offset by ongoing contributions from Elder Services of Cape Cod and the Islands. The biggest budget challenge is that of permanent part time positions where the increase is substantial as this is an anomaly in this department being addressed by town administration.

The subject of the bathroom renovations approved in part last year is still one hold due to withdrawal of the donation by the Friends organization. Negotiations are ongoing to address this on a partial basis or to get it back on track.

4. FinCom Administrative Items: Following those presentations, the agenda item to present Free Cash recommendations was deferred at the request of Dan Knapik until final Free Cash recommendations are determined, particularly around OPEB and Wastewater reserve funding. Discussion among the committee ensued concerning the tentative capital Free Cash funding of the Police Training Firing Range trailer. Further discussion will follow but it was appropriate to put this subject on the table now during the Free Cash conversation.

A Budget vote was deferred on Police as well as Health Services pending more

information.

The YFD budget of \$7,821,177 was recommended by a unanimous vote on a motion from Brian Gardiner, seconded by Jessica Norwood.

Finally, the Chairman noted that there will be meetings on 2/19 (D-Y Schools and other items) and March 4 (Cape Tech). Changes in meeting presentation for Schools from Feb. 12th to Feb. 19th, K. Jenkins will present.

The selectman meeting will be held Feb. 25th.

5. Adjourn: The motion to adjourn made by Jack Moylan and seconded by Nathan Ladley, all in favor. Meeting adjourned at 7:35 pm.

Respectfully submitted,

Ken Mudie Chairman