

A motion by Jack Moylan to accept minutes for August 12 and 19, second by Brian Gardiner vote 7-0 to accept.

FINANCE COMMITTEE MINUTES AUGUST 19, 2020 TOWN HALL AT 6 PM

NOTE: This is a remote participation meeting.

A meeting of Finance Committee held by conference call during the COVID-19 pandemic.

There was a reading of the provisions of remote meeting law issued by Governor Baker to the committee prior to the beginning of the meeting.

Present: Robert Ciavarra Chairman, Brian Gardiner, Nathan Ladely, Sara Kohls, George Perkins, Stefanie Coxe

Absent: Jack Moylan

Administration: Dan Knapik Town Administrator

- 1. Open Meeting:** At 6:10 pm. the chairman opened meeting with role call: Brian Gardiner aye, Nathan Ladely aye, Sara Kohls aye, George Perkins aye and Stefanie Coxe aye.
- 2. Minutes:**
- 3. Financial Items for BOS workshop meeting:** The chairman introduced this meeting as a continuation of the August 12th meeting. S. Coxe had questions which related to the highway improvements and climate change. D. Knapik explained the level of the project and that the project had been addressed by professional engineers and conservation coordinators. There was discussion on street lights and town responsibility with private roads. Also a discussion on placement of new fire department and central locations for both fire department and library building concerning flood zones. S.Coxe was updated on the study for the YPD which was done 3 years ago which included looking at all phased of the department and recommendations which were suggest and have been implemented. Grants have been written to address mental health professionals to work with police department on crisis intervention problem and addiction issues in the community. There was discussion concerning waste water, clean water, and fresh water. The administrator explained DPW and Natural Resources have been working on our waterways to reduce nitrogen in our water channels.

There was discussion on town building that are not been used because of the pandemic and how to put them to better use to address the community needs.

- 4. New Business:** To that point the chairman shared with the committee a questionnaire to address what are the needs for the residents during the pandemic. He had an open outline of some thoughts to be put to town residents. He will be emailing this outline to committee members for their thoughts, edits and comments. S. Coxe agreed to take on the project of reviewing the questionnaire as she has had experience in these matters. There was suggestions from committee members on how to get the survey to the town residents. G. Perkins asked if there was a possibility of monthly revenue reviews. He pointed out the example of one which had occurred and its helpful impact for the committee. The suggestion was taken as a positive addition to committee meetings. D. Knapik will email all members of committee copies of the motions that were agreed upon and voted on in the August 8th meeting. The administrator asked for volunteers from committee to attend the SOB workshop meeting at the end of September. R.Ciavarra and S. Coxe will attend with S. Kohls as an alternate.
- 5. Transfers:** The administrator addressed the transfer which had been discussed in April meeting for a total of \$195,904.38 to be used for 7 items which were listed as needs for IT for hardware and safety equipment to prevent hacking into town hall system from outside sources. The motion had been made April and voted upon at that time.
- 6. FinCom Administrative Items:** The next Fin Com Meeting is scheduled for September 16th. If needed one could be called on the 9th.
- 7. Adjourn:** A motion to adjourn was made by N. Ladley and seconded by S. Kohls. Vote6-0. The meeting was adjourned at 7:10pm.

Respectfully Submitted,

Beverly A. Bachand