

Yarmouth Town Library

Library Board Meeting Minutes

March 15, 2012, South Yarmouth Library

Members Present: Harris Contos, Sandi Femino, Annmarie Gavin, Merle Mammato , Janet McDowell, Director Shirley Barron

The meeting was called to order by chair Harris Contos at 7:03 pm.

Previous Minutes: The minutes from the February 16, 2012 were approved.

Public: Linda Callahan, a retired librarian from Wilmington and member of the South Yarmouth Library Association, was present. She helped with the re-bar-coding of all our materials.

Library Director's Report:

- Staffing: the library currently has no vacancies (with the exception of our former Elder Services participant). Ann Foster, formerly of the Snow Library in Orleans, has been hired to replace Christine DiMartino Drowne as a Senior Library Technician in the Children's Department. Christine has moved to another staff position in Adult Services.
- New Brochure: Stephen Drowne, graphic artist and husband of library staff member Christine Drowne, has offered his services pro-bono to re-design our library brochure. A first mock-up is 100% better than our current one.
- Lobby at South Yarmouth Library: Using a donation from the South Yarmouth Library Association, we purchased a wall-mounted pamphlet display rack which organized the previous jumble. We purchased another larger bulletin board for community events. With these additions, the lobby is much more inviting.
- "Good Stories Well Read": Toby's very well-received program will be held at West Yarmouth Library on Saturday March 17th at 2:30 pm with an Irish theme. Doors open at 2:00 pm and refreshments will be served.
- A new children's monthly Yoga program will be offered at South Yarmouth on March 31st. Story time is currently being offered on alternating Wednesdays at West Yarmouth.
- Trish's popular Tech Talk will be given at the Yarmouth Senior Center on March 23rd.
- Register articles: Trish Cassisi's e-book training was highlighted in the Register's March 8th to 14th "At the Library" series. Barnstable's village libraries were covered in the same series in the Register's March 1st to 7th edition. Barnstable has 7 village libraries and the town pays 55% of each library's budget.
- Town Meeting: It will be held on April 2nd at 6:30 pm at Mattacheese school. Shirley emailed the board members a copy of the warrant.

- West Yarmouth hours will be truncated beginning July 1st, down to 20 hours/week with the library closed on Wednesday. Shirley asked the West Yarmouth Association if they could again help with a \$15,000 donation, as was done last year. One job will be effected because someone works only Wednesdays and Thursdays.

Chairman's Report:

- Vacancies on the Board: Annmarie Gavin and Merle Mammato have each decided not to seek another term. The process of filling these positions will begin soon. (Note: after the meeting, Sandi Femino indicated that she will be moving off-Cape in the near future.)
- Looking to the future: The Cohen Report about library services was done in 1999. The current ALA recommendation for space is 1.2 sq. ft. per town resident; Yarmouth has 22,000 residents, which means 26,400 sq. ft. New library uses have emerged since the Cohen report was done (e.g., the need for a meeting room, room for more DVDs, and electronic uses). In FY15 Yarmouth will be retiring debt (FY12 ends in July). We would need to apply for grants; this year Eastham and Sandwich were approved for grants but no money was available. In a survey done in 2006, about 50% favored one central library in Yarmouth.
- Workshops: the Board will plan two sessions of two hours each to prepare material for the fall presentation to the selectmen. (Note: the first will be held on Thursday April 12th from 2:00 to 4:00 pm at South Yarmouth.)
- Trish is working on a list of free online courses (e.g. offered by Stanford University).
- Shirley and Harris met with the South Yarmouth Association on March 14th. How to organize community support for library services was discussed.

Board Member Items

- None

The meeting was adjourned at 8:07 pm. The next regular meeting will be Thursday April 19th at 7:00 pm.