

Board of Selectmen **Meeting Minutes** **December 16, 2014**

The regular meeting was called to order at 7:00 p.m. in the Town Hall Hearing Room by Chairman Erik Tolley. Selectmen present: Norm Holcomb, Tracy Post, Jim Quirk, and Michael Stone. Also attending: Town Administrator, William Hinchey. The Board of Selectmen gave the Pledge of Allegiance.

Public Announcements & Comments

Housing Hero Award for Mary Waygan. Karen Greene presented the Massachusetts Housing Partnership "Housing Hero Award" to Mary Waygan.

Eagle Scout Project – 37 Trees for 375 Years. Chairman Erik Tolley presented a Certificate of Appreciation to Alan Healy for his Eagle Scout Project of planting 37 trees to commemorate Yarmouth's 375th anniversary.

Mary Zepernick made comments regarding the recent controversy at a Barnstable County Human Rights Commission meeting over comments made by Elenita Muniz. Mary Zepernick offered to facilitate training for anyone or any group interested in obtaining training. This issue will be added to the agenda on the next Board of Selectmen meeting in January.

Vita Greene commented on the Superintendent's presentation at the last Board of Selectmen's meeting which, she stated, seemed to focus on extracurricular activity rather than academics.

Mrs. Doreen McNeill made comments as representative of approximately 15 neighbors in the Jerusha Lane neighborhood. Her comments encompassed excessive vehicular and foot traffic, theft, and garbage and trash accumulation on the property. Chairman Tolley commented on his recent conversations with various Town officials regarding this property. Mr. Kandaras (the homeowner) responded with a short comment explaining his personal situation and his desire to improve his property and relations with his neighbors.

Chairman Tolley closed the public announcements and comments portion of the meeting.

1. Age-Friendly Community Update

Kathi Baily, Director of Senior Services, made a PowerPoint presentation updating the Board on Yarmouth's age-friendly community and the coordination with outside agencies to improve the quality of life for Yarmouth's residents of all ages.

2. Affordable Housing Trust Annual Update

Mr. Bob Lawton provided the annual update to the Board on the Affordable Housing Trust regarding prior and upcoming projects to expand the inventory of affordable housing in Yarmouth.

3. Community Housing Committee Update

Nate Small, Chairman of the Community Housing Committee, provided an update to the Board on community housing within Yarmouth. Mr. Small provided information on recent efforts, through voluntary efforts, to assist residents with home improvements.

4. Licensing Procedures Discussion

Assistant Town Administrator, Peter Johnson-Staub, briefed the Board on Licensing procedures at the request of the Licensing Chair, Selectman Stone, due to potential show-cause hearings for establishments within Yarmouth. Chief Frederickson provided input as to the investigative process when violations are suspected.

Bruce Gilmore, Town Council, provided guidance to the Board as how to proceed with 2-step hearings, his concern being the Board potentially being seen as a "grand jury" and judge on any individual situation. Mr. Gilmore made recommendations to the Board as to the authority the Licensing Chair should possess.

Chairman Tolley asked the Town Administrator to prepare a recommendation on how the Board will proceed when recommendations are received from the Police Chief.

Board of Selectmen

1. Board and Committee Actions:

a. Yarmouth Town Library Resignations: Janet McDowell and Charyn Tietge submitted resignations.

MOTION: To move that the Board of Selectmen accept these resignations, with regret.

Motion by: Tracy Post Seconded by: Mike Stone Yea 5 Nay 0

b. Board of Health Reappointments: Evelyn Hayes and Mary Craig to fulfill terms to October 2017.

MOTION: To move that the Board of Selectmen adopt these appointments.

Motion by: Erik Tolley Seconded by: Mike Stone Yea 5 Nay 0

c. Conservation Commission: Appointment: Audrey Russano to fulfill term to June 2017.

MOTION: To move that the Board of Selectmen adopt this appointment.

Motion by: Tracy Post Seconded by: Norm Holcolm Yea 5 Nay 0

d. Affordable Housing Trust: Reappointment of Bob Lawton to another term to December 2016.

MOTION: To move that the Board of Selectmen adopt this reappointment.

Motion by: Mike Stone Seconded by: Tracy Post Yea 5 Nay 0

2. Approval of Minutes:

- a. August 19, 2014 Regular Meeting
- b. September 2, 2014 Regular Meeting
- c. September 16, 2014 Regular Meeting
- d. December 2, 2014 Workshop Meeting

MOTION: To move that the Board of Selectmen approve minutes for August 19, 2014, September 2, 2014, September 16, 2014, and December 2, 2014.

Motion by: Norm Holcolm **Seconded by:** Tracy Post Yea 5 Nay 0

NOTE: Minutes for September 30, October 7, October 21, November 4, and November 18, 2014 are not approved as they were not placed in the Agenda Packet.

MOTION: To move that the Board of Selectmen approve and hold minutes for the December 2, 2014 Executive Session.

Motion by: Norm Holcolm **Seconded by:** Tracy Post Yea 5 Nay 0

3. Individual Items

- a. Selectman Stone thanked the administration for their assistance with an employee who had a serious health care coverage issue with a family member.
- b. Selectman Post commented on the Fire Department's benefit raising funds and collecting food items, toys for Toys 4 Tots, and clothing for Katelyn's Closet.
- c. Selectman Quirk quoted Sister Teresa to describe the generosity of the residents of Yarmouth.
- d. Selectman Holcolm wished everyone a Merry Christmas.
- e. Chairman Tolley mentioned there will be no meeting until Jan 6, 2015.

Town Administrator's Items

Consent Agenda:

1. Approval of 2015 Alcohol and Entertainment Licenses
2. Approval of New Year's Eve 2 a.m. requests
3. Beautification Reimbursement for "37 Trees to Celebrate 375 Years"
4. Seaside Festival Fee Waiver Request
5. Forest Rd/Rte 28 intersection-No Right Turn On Red Sign

Donations:

- a. Fire Department: Cape Cod Area Philatelic Group \$100.00
- b. Cemetery Division
 - Susan Harrison \$150.00
 - Yarmouth Seaside Festival Committee \$150.00
- c. Yarmouth Town Libraries
 - Stop & Shop \$1,000.00

1. Bill made some comments regarding the upcoming budget process.

MOTION: To move that the Board of Selectmen accept the Consent Agenda.

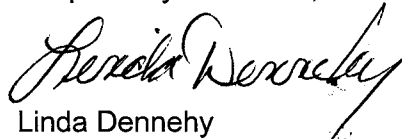
Motion by: Tracy Post Seconded by: Jim Quirk Yea 5 Nay 0

Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Norm Holcolm Seconded by: Tracy Post Yea 5 Nay 0

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

Age-Friendly Community Update

PowerPoint presentation from Director, Senior Services

Community Housing Committee Update

Informational flyer from Community Housing Committee dated 12/16/14

Affordable Housing Trust

Informational flyer from Affordable Housing Trust dated 12/16/14

Licensing Procedures

Memo to BOS dated 12/11/14 from Asst. Town Administrator, re: Liquor License Procedures

Board and Committee Actions

Memo to Chair, Yarmouth Town Library Board dated 9/18/14 from Janet McDowell, re: resignation

Memo to Chair, Yarmouth Town Library Board dated 9/30/14 from Charyn Tietge, re: resignation

Memo to BOS dated 12/9/14 from Appointments Chair, re: Board of Health Reappointments for Evelyn Hayes and Mary Craig

Letter to BOS dated 12/1/14 from Robert C. Lawton, re: Yarmouth Affordable Trust reappointment request

Memo to BOS dated 12/9/14 from Appointments Chairman, re: Conservation Commission appointment for Audrey Russano

Approval of Minutes

- Minutes of the August 19, 2014 Regular Meeting
- Minutes of the September 2, 2014 Regular Meeting
- Minutes of the September 16, 2014 Regular Meeting
- Minutes of the December 2, 2014 Workshop Meeting

Donations

Memo to Town Administrator dated 12/4/14 from S. Theuret re: donation from Cape Cod Area Philatelic Group totaling \$100.00

Memo to BOS dated 12/4/14 from M. Solmonte re: donations from Susan Harrison and Yarmouth Seaside Festival Committee totaling \$300.00

Memo to Town Administrator dated 11/17/14 from T. Wilson re: donation from Stop & Shop totaling \$1,000.00