



**Board of Selectmen**  
**Executive Session**  
**December 6, 2016**

The meeting of the Board of Selectmen in Executive Session was called to order at approximately 6:02 p.m. by Chairman Jim Quirk. Tracy Post, Norm Holcomb, Michael Stone, and Erik Tolley were present. Also in attendance: Interim Town Administrator Robert C. Lawton Jr.

Chairman Quirk stated the purpose of moving into executive session is to discuss contract negotiations with Daniel Knapik.

**Discussion:**

Mr. Stone stated that he and Mr. Tolley had been in contact with Mr. Knapik and Mr. Knapik wishes to stay on as City Councilor in Westfield until his term is completed. He would not be moving to the Cape until his children are finished with school this school year. He asked for four weeks' vacation, a three year contract, \$169,100 per year salary plus 2.5% additional each year of the contract. He also asked for 15 sick days per year, 5 personal days, and a car allowance of \$400 to \$500 per month. The Selectmen discussed the requests and thought the salary figure was high, the car allowance was high, but most of the fringe benefits were standard in other Town contracts. The Board also discussed outside employment. Standard language is that such employment was subject to Selectmen advance approval. The Selectmen expressed concern with Mr. Knapik staying as a city councilor. The Selectmen also discussed start dates, flex time, and other expenses.

The Selectmen agreed to use Bill Hinchey's contract wording as the basic document to be modified, except for benefits. The Selectmen agreed that they would not approve a car allowance, salary would be \$150,000 plus \$5,000 to recognize the change in medical insurance expenses, Mr. Knapik would have 90 days to cut ties with the city of Westfield and the State, no moving expenses, 15 days sick leave, 4 weeks' vacation to be earned at the same rate as others, no outside employment.

As there was no other business to come before the executive session:

**It was moved by Ms. Post and seconded by Mr. Stone that the Board of Selectmen adjourn the Executive Session and return to Open Session.**

**Roll call: Ms. Post, yes; Mr. Holcomb, yes; Mr. Stone, yes; Mr. Tolley, yes; and Mr. Quirk, yes. Executive Session adjourned 6:55 pm.**

Respectfully submitted,

Robert C. Lawton Jr,  
Interim Town Administrator