



Board of Selectmen Regular Meeting Minutes February 6, 2018

The regular meeting was called to order at approximately 6:00 p.m. in the Town Hall Hearing Room by Chairman Tracy Post. Selectmen present: Mike Stone, Norm Holcomb, Mark Forest, and Erik Tolley. Also attending: Yarmouth Assistant Town Administrator, Chris Dwelley.

1. Public Announcements & Comments

Steve Krintzman spoke in support of the possible solar array at the Bayberry Hills Links course and was advised that it is still being investigated.

Vida Morris expressed concern over the budget, wastewater, recreation spending, Vineyard Wind, and the Mattacheese Building project.

2. Police Department Budget Review

Police Chief Frank Frederickson introduced Deputy Chief Steven Xiarhos, Lieutenant Michael Bryant, and Lieutenant Kevin Lennon. The Police Department Budget was submitted with no increases other than contractual obligations; however, Chief Frederickson advised that it is inadequate to provide appropriate services to the community. The Finance Committee recommended a \$54,000 reduction to that budget. A list of recurring but unknown annual expenses was outlined and a “recurring account” will be investigated by the Finance Committee.

The Board inquired about the VAWA Grant; revenue generation; and the D-Y Schools liaisons. Chief Frederickson explained the importance of the proposed part-time Licensing/ Evidence/ Records Assistant. Mr. Knapik explained that this is a transitional year and a long-term strategy is in development to address some of the Police Department budget shortfalls. There was also discussion on how to transition employees more economically.

3. Fire Department Budget Review

Fire Chief Philip Simonian and Deputy Chief Jon Sawyer presented the Fire Department Budget, which included four new firefighter/paramedic positions. Call volume last year was 7,211; roughly 400 more than the previous year – and will continue to grow. The department’s overall budget increase is 5.1%. An increase in ambulance fees is being considered. Application for a SAFER Grant will be made to cover a portion of new hire salaries and benefits for the first three years. It has been awarded twice previously, although it had to be returned because the Town could not hire new firefighter/paramedics.

Discussion followed regarding the long-term impact of the new hires and future funding. 85% of calls are for ambulance, and cost recovery was discussed. Motor vehicle accident reimbursements are pursued, but are difficult to obtain. A good network of support exists for grant-writing and more details on grants will be provided to the Board.

4. Capital Budget Review

Capital Budget Committee Chair Sandy Fife introduced members of the committee: Joanne Crowley, Curt Sears, and Judy Tarver. The Committee updated the Board on changes to the capital budget since December, which now stands at \$5,864,710. Free Cash requests will be discussed on February 27th and there will be a full presentation at a public hearing on March 6th. Annual Town Meeting warrant articles were also reviewed.

The Board inquired about the rating system used by the Capital Committee (A, B, C) which was clarified by Ms. Fife. The school requests were discussed; however, because the future of various school buildings is unknown, the Committee did not recommend most requests. The \$40,000 for the M. E. Small roof is to prevent more damage to the roof. The building needs extensive multi-million dollar repairs: septic, boilers, roof, etc., but it may not exist in a few years. Mr. Knapik advised that there is an existing preliminary schematic for an addition to Station Avenue Elementary which could be considered as a replacement to M. E. Small. Discussion followed on how to better manage and fund future school properties. The capital stabilization fund and the creation of a sub-category for schools were discussed.

Town Hall lower level capital recommendations will not duplicate repair work being done as a result of the flood. Lieutenant Bryant explained the police vehicle replacement recommendations. Municipal Operations Director Shawn MacInnes explained the benefits of the proposed payroll software, energy reduction initiatives, and the golf maintenance equipment lease. Discussion followed on the 5- and 10-year plans.

5. Board of Selectmen

- a. Board and Committee Actions: None.
- b. Approval of Minutes for December 19, 2017.

MOTION: To move that the Board of Selectmen approve the minutes of December 19, 2017.

Motion by: Norm Holcomb Seconded by: Mike Stone Yea 5 Nay 0

- c. Upcoming Agenda Review. The February 13th meeting will begin at 5:00 p.m. Candidate interviews for Director of Community Services will be held on February 12th.
- d. Individual Items: None.

6. Town Administrator Items

- a. Consent Agenda.

MOTION: To move that the Board of Selectmen approve the Consent Agenda.

Motion by: Norm Holcomb Seconded by: Mike Stone Yea 5 Nay 0

b. Town Administrator Updates: Mr. Knapik thanked staff and Disaster Recovery Specialists for getting the Hearing Room back online. There is significant IT damage; reconstruction will be ongoing in other affected areas of Town Hall, but operations will be unaffected. The Sheriff's Department and AmeriCorps will repair the boardwalks.

c. Water Resources Planning: Tentatively planned for March 15th at Dennis Senior Center at 6:00 pm.

- d. Dennis-Yarmouth School Agreement: None.
- e. Mattacheese School Project: None.
- f. Drive-In Site Utilization Project: None.
- g. Cape Tech Update: None.

7. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Erik Tolley

Seconded by: Mike Stone

Yea 5 Nay 0

Meeting adjourned at approximately 8:45 p.m.

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- FY19 Police Department Budget
- FY19 Fire Department Budget
- Board of Selectmen Meeting Minutes of December 19, 2017
- 2018 BOS Upcoming Agenda Items Schedule
- Memo to Town Administrator from YFD dated January 30, 2018 re: Gift
- Memo to BOS from Recreation Division dated February 1, 2018 re: Donations