

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Town of Yarmouth has completed its CDBG for Program Year 2018 (PY2018). The Program Year ran from July 1, 2018 to June 30, 2019 and was funded by U.S. HUD with a Community Development Block Grant of \$132,551. The program received Program Income of \$7,500 and carry over of \$32,784 from previous Block Grants. This brought the total amount of funds available to \$172,835. The program expended \$58,772 on Public Services, Affordable Housing and Program Administration. All timeliness goals were met, as was the Administrative Cap (20% of the grant) and the Public Service Cap (15% of the grant). The Program Year accomplishments were made in the categories of Public Service and Affordable Housing.

Public Services:

- Meals on Wheels provided to over 30,000 meals to three hundred twenty (320) Yarmouth Residents
- Septic Pumping funds assisted four (4) income-eligible home owners pump their septic system; three of these households were elderly households.
- Childcare assistance was provided to five (5) low to moderate income households

Affordable Housing:

- Rehabilitation assistance was provided to three (3) low to moderate income, Yarmouth homeowners to repair their failed septic system
- Rehabilitation assistance was provided to repair the failed septic systems serving four (4) affordable rental units serving low to moderate income households.

All activities funded met at least one of the following national objectives

- Activities that benefit low/moderate income persons within the community;
- Activities that work to prevent/eliminate the occurrence of slums and blight;
- Activities that are considered urgent because existing conditions pose a serious and immediate threat to the health or welfare of the community.

All activities funded met at least one of the the following local objective identified in Yarmouth CDGB PY2018 Action Plan:

- Affordable Housing
- Public Service
- Economic Opportunities

In general, the Town is pleased with the results of 2018 Program Year, as three hundred thirty-six (336) Yarmouth residents benefitted from the CDBG Program this year. The program met the copious requirements of this federal program, including eligibility requirements, environmental reviews, reporting requirements, spending timeliness and spending caps. Regarding spending caps, the Town used only 11.65% of the PY18 Entitlement Grant for Program Adminsitration, far below the 20% cap, and only 11.37% of the PY2018 Entitlement Grant, under the associated spending of 15% for public services.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	% Complete
DECENT HOUSING	Affordable Housing	Rental units constructed	Household Housing Unit	8	0	0.00%			
DECENT HOUSING	Affordable Housing	Rental units rehabilitated	Household Housing Unit	10	90	900.00%	0	4	
DECENT HOUSING	Affordable Housing	Homeowner Housing Added	Household Housing Unit	2	0	0.00%			
DECENT HOUSING	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	26	13	50.00%	4	3	75.00%
DECENT HOUSING	Affordable Housing	Direct Financial Assistance to Homebuyers	Households Assisted	3	4	133.33%			
DECENT HOUSING	Affordable Housing	Housing for Homeless added	Household Housing Unit	0	0		0	0	
DECENT HOUSING	Affordable Housing	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
DECENT HOUSING	Affordable Housing	Other	Other	0	0		1	0	0.00%
EXPAND ECONOMIC OPPORTUNITIES	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		50	0	0.00%

EXPAND ECONOMIC OPPORTUNITIES	Non-Housing Community Development	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		65	0	0.00%
EXPAND ECONOMIC OPPORTUNITIES	Non-Housing Community Development	Facade treatment/business building rehabilitation	Business	0	0		1	0	0.00%
EXPAND ECONOMIC OPPORTUNITIES	Non-Housing Community Development	Businesses assisted	Businesses Assisted	0	0		1	0	0.00%
EXPAND ECONOMIC OPPORTUNITIES	Non-Housing Community Development	Buildings Demolished	Buildings	0	0		1	0	0.00%
EXPAND ECONOMIC OPPORTUNITIES	Non-Housing Community Development	Other	Other	5	1	20.00%			
SUITABLE LIVING ENVIRONMENT	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	0	0.00%		0	
SUITABLE LIVING ENVIRONMENT	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1375	1279	93.02%	275	320	116.36%
SUITABLE LIVING ENVIRONMENT	Non-Housing Community Development	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	45	35	77.78%	8	4	50.00%
SUITABLE LIVING ENVIRONMENT	Non-Housing Community Development	Other	Other	0	0		5	5	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The program expended funds within the parameters of the PY2018 Action Plan and 2015-2019 Five-Year Consolidated Plan, addressing the priorities of public services and affordable housing. In PY2018 the One Year Action Plan was modified to add allow for complete home rehabilitation on homes receiving Septic Repair assistance, and to expand the Economic Opportunities aspects of the program. These two modification were carried into the PY2019 One-Year Action Plan and are on-going.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	308
Black or African American	22
Asian	3
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	3
Total	336
Hispanic	0
Not Hispanic	336

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Over 8.3% of the total beneficiaries for the PY2018 Program were part of a minority household. This is slightly under the Barnstable County's percent minority of 10%. In Yarmouth, most minority beneficiary families receiving services do so through Public Service. In out-year, the program will continue to fairly and affirmatively market affordable housing opportunities and other opportunities offered by CDBG and the Town to ensure minority households have access to affordable housing opportunities. Two of the rental units assisted in PY2018, the duplex at 10/12 Ventura Way, draw tenants from the Cape Cod Ready Renters Wait-List which is a fairly and affirmatively marketed program, and which does see a fair number of minority household applicants.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	172,835	58,772

Table 3 - Resources Made Available

Narrative

The program ran from July 1, 2018 to June 30, 2019 and was funded with a Community Development Block Grant of \$132,551 plus Program Income of \$7,500 and a prior year carry over of \$132,551 from previous Block Grants. The total amount available was \$172,835 and the amount expended was \$58,772. All timeliness goals were met, as was the Administrative Cap and the Public Service Cap.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

The Town of Yarmouth did not spend any CDBG Funds in Target Areas in PY2018. PY2018 activities were available town-wide. The Town has three areas, South Yarmouth, West Yarmouth and Yarmouth Port. These areas roughly match the census tracts 118 (Yarmouth Port), 120 (South Yarmouth) and 121 (West Yarmouth). Public services were accomplished in all three parts of Town through the Meals on Wheels and Septic Pumping Program; Child care vouchers were provided in West Yarmouth only. Affordable Housing Activities were accomplished in all three parts of Town through the Septic Repair Program. Rental Repairs occurred in South Yarmouth and Yarmouth Port.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Town, state, federal and private funds were leveraged by these program including affordable housing acquisition, affordable rental rehabilitation, septic repair, child care, and elder nutrition. This includes \$140,000 in Program Administration (Town Salary); \$350,000 for Elder Nutrition (Elder Services/Meals on Wheels). The total leveraged amount is \$490,000.

The Town of Yarmouth has a strong history of using town-owned land for the creation of affordable housing. For example, three affordable housing neighborhoods, German Hills, Setucket Pines and Simpkins Residences, were all built on town-owned land or property. This resulted in 42 affordable homeownership units and 57 affordable rental units. There are also several scattered sites used for one or two unit developments on land donated by the Town. Most recently, in 2014 the Town of Yarmouth disposed of a 1.22 acre lot on West Yarmouth Road to a non-profit builder of affordable housing, Our First Home, Inc. which constructed two (2) new affordable homes. The Town will continue to look at land it controls for use for community development and affordable housing. For example, the Yarmouth Affordable Housing Trust is currently investigating the feasibility of using Town-owned land on West Great Western Road for affordable housing. The Town also complements the CDGB Program with initiatives such as the Affordable Housing Program, Board of Health Human Services grants, the Yarmouth Age-Friendly Sharing Housing initiative, and the Community Preservation Program.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	4	7
Number of households supported through Acquisition of Existing Units	1	0
Total	5	7

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In Program Year 2018 Actual Production results for the Rehabilitation of Existing Units exceed the planned number of four (4) as there were two multi-family rental properties benefitting from the CDBG Program in addition to the projected homeownership septic rehabilitations. No requests for funding for the acquisition of existing units was presented; however, the program has seen this need in the past, and anticipates the need in out-years. The Town consistently supports and develops community partners who work independently or in direct cooperation with the Town to meet our identified goals in

Economic Opportunities, Affordable Housing, Elder Nutrition, Child Care, Health Services, and High Quality Living Environment. In 2018, when opportunities arose to address these needs, the CDGB Program was prepared to assist, expand and address. This readiness led to higher than expected production numbers. In out-years we hope to keep this model in place, and expand to address the need for Economic Opportunities and Development in Yarmouth.

Discuss how these outcomes will impact future annual action plans.

While progress is being made, the identified needs remain present in Yarmouth, such as housing cost burdens, elder nutrition, child care costs and economic opportunities. In out-years we hope to keep the readiness program described above in place for Affordable Housing, Elder Nutrition, Child Care and High Quality Living Environment, as well as expand this model to apply to programs that address the need for more Economic Opportunities and Development in Yarmouth. While no acquisition requests were made in Program Year 2018, it is anticipated that this need will continue to arise, and will most likely be budgeted in the CDBG Program in out-years.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	2	0
Low-income	0	0
Moderate-income	5	0
Total	7	0

Table 7 – Number of Households Served

Narrative Information

In PY2018 five (5) moderate income households and two (2) extremely low-income households benefitted from the CDBG Affordable Housing Program. This range shows that income limited households as well as working families benefit from this program.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Town participates in the Continuum of Care (CoC) for Barnstable County, and as part of that structure is involved with homeless prevention activities, meeting regularly with the Regional Network to Prevent Homelessness. The Town is a member on the review committee for the CoC's Coordinated Entry System (CES). The Town also participates in regional Housing Institutes and round tables, providing networking opportunities for client placements and peer-to-peer support of agencies in their desire to assist the homeless. The Town continues to encourage residents at risk of homelessness to utilize services provided by local housing and public service providers. The Town works closely with the Council of Churches Hands of Hope Outreach Center, the Regional Network to Address Homelessness and other local and regional human service providers to prevent homelessness in Yarmouth. Currently the Town provides funds to the Hands of Hope Outreach Center to reduce and address homelessness through rental assistance, and is assisting with the development of more housing services for Yarmouth residents, such as Sharing Housing, where over housed older adults are matched with roommates. Yarmouth CDBG funds are also available on an as-needed basis to rehabilitate affordable units, which are leased to homeless families transitioning into permanent housing. Other community partners include the Mass Department of Transitional Assistance, Housing Assistance Corporation, Cape Cod Healthcare, Catholic Charities, and the Duffy Health Care.

Addressing the emergency shelter and transitional housing needs of homeless persons

While formal homeless facilities are not available in Yarmouth, and are most readily available in Hyannis, a village of the Town of Barnstable, the issue of homelessness remains as individuals and households continue to utilize a number of Yarmouth motels as housing in the absence of anywhere else to go. The Town of Yarmouth will continue to work with the Harwich Ecumenical Council for Housing and the Council of Churches to support units and programs assisting services or shelter to homeless individuals and families. The Town has also started a partnership with the Veterans Center of Cape Cod and Islands regarding the placement of a 5-bedroom group home in Yarmouth for individual veterans who are homeless or at high risk of homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after

being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Town of Yarmouth relies on Elder Services, Mass Department of Transitional Assistance, Housing Assistance Corporation, Duffy Health Care, Catholic Charities, and other local public service providers to assist with these specialized services. The Town continues to encourage residents at risk of homelessness to utilize service provided by local housing and public service providers, and provides information on how to gain access to assistance to residents. The Town works closely with the Council of Churches Hands of Hope Outreach Center to prevent homelessness in Yarmouth, and participates with the Regional Network to Address Homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Town of Yarmouth offers both technical and financial assistance to low/moderate income households transitioning to permanent housing. The Town provides local Community Preservation funds to the Cape Cod Council of Churches Hands of Hope Outreach Center for the provision of financial assistance to low/moderate income households towards the first and last rental payment often required by landlords. The Town also offers information regarding current affordable housing opportunities and real estate listings. Lastly, the Town refers households to programs that can provide subsidies for food, fuel and health care. These subsidies can help free up household income for housing costs.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The public housing in Yarmouth is managed by the Yarmouth Housing Authority, which owns and maintains 40 units of senior and disabled housing located at Long Pond Plaza in South Yarmouth. The Authority also administers 248 Section 8 Mobile Voucher. The Town solicits the Authority for comments on its CDBG Program, and encourages its residents to do likewise. The Authority is also given the opportunity to apply for CDBG funds. Previous applications for funding have been rated highly advantageous to the Town. In 2016, the Housing Authority renewed its request for CDBG funds for the rehabilitation of the building's exterior paint. The exterior painting work was procured in PY2016 and completed in PY2017. Rehabilitation is a priority for the existing units at Long Pond Plaza, one that may be continually addressed by the CDBG Program. Other needs, such as rental assistance for Section 8 Mobile Voucher holders, are provided through the Hands of Hope Outreach Center Rental Assistance Program funded by the Yarmouth Community Preservation Program. The Town also assists the Section 8 voucher holders with directions on how to locate and apply for rental housing, and by creating new affordable rental opportunities with program like the Town's Ready Renters wait list (a affirmatively marketed fair wait list generated by lottery) and direct subsidies from the Town for the acquisition or construction of new affordable rental units.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Notice of affordable homeownership opportunities are provided to the property managers of the affordable rental complexes located in Yarmouth, such as Long Pond Plaza, John Simpkins School and Swan Pond Village. Local affordable rental complexes are responsible to hold Board and/or resident meetings independent of Town efforts. Information on Affordable Housing Opportunities are available at Town Hall and on the Town's website.

Actions taken to provide assistance to troubled PHAs

There are no troubled PHAs in Yarmouth, MA

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In Program Year 2018 the Town continued to address any negative effects of public policy that may serve as a barrier to affordable housing. The Yarmouth Department of Community Development works closely with the Planning Board, the Community Housing Committee, and the Affordable Housing Trust to create zoning bylaws that encourage the development of affordable housing, while maintaining and improving the local character of Yarmouth. These bylaws include the Accessory Apartment Bylaw, the Motel Bylaw, the Village Center Overlay Districts Bylaw, and the Affordable Housing Bylaw. Department staff meet with local property owners, business owners, and residents upon request regarding the potential and benefits of these bylaws.

The Director of Community Development is a Department Head and as such meets weekly with the Town Administrator and other Department Heads. Through these meetings, the Director is aware of new or proposed policies, zoning, or fee schedules, and may comment on how they affect affordable housing. Furthermore, on an annual basis, the Board of Selectmen sets policy goals, which is forwarded to the Director and staff for review and comment. It should be noted that the increase in affordable housing stock has been a priority goal of the Selectmen for the last 7 years. Housing is also a primary goal of the Age-Friendly Yarmouth initiative spear headed by the Town's Division of Senior Services with support from other Town departments including the Department of Community Development's Affordable Housing Program.

The Department worked closely with several developers in 2018 to bring new affordable units on-line as listed below:

- The Town provided technical support as well as a financial subsidy through the Affordable Housing Trust to Mill Pond Village New Acquisition to restart a stalled condominium development on Camp Street in West Yarmouth where 25% of the units are affordable.
- The Town continues to administer the Motel Redevelopment Program, which funds the development of new affordable rental units produced through the redevelopment of aging and blighted motels on Route 28 in South and West Yarmouth. In 2018, construction continued at Yarmouth Commons, a 69-unit low income housing tax-credit development at 881 Route 28, South Yarmouth. The Town also continued to support the redevelopment of the Yarmouth Gardens Motor Lodge located at 497 Rt 28 in West Yarmouth into 40 units of affordable rental housing. Both of these developments include an on-site waste water treatment facility, on-site parking, a community room, a playground, and superior architecture and site design. The Motel Redevelopment Program is considered an economic improvement of the Route 28 economic corridor with affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacle to meeting the needs of the underserved is limited funding, which in turn impacts staff capacity. The Town maintains and promotes partnerships with local human services providers, such as with Duffy Health Care, local food pantries and the Council of Churches, SMOG Home Modification Loan Program, and their Hands of Hope Outreach Center to address the underserved. The Town also promotes the development of funding streams for these efforts, taking advantage of programs benefiting Yarmouth residents such as CDBG and the Massachusetts Community Preservation Act Program.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In carrying out CDBG Activities, the Town of Yarmouth makes every effort to address Lead Based Paint (LBP) hazards in accordance with Federal laws and regulations with the goal of increasing access to housing without LBP hazards. The Town of Yarmouth complies with the Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally Owned Residential Property and Housing Receiving Federal Assistance as set forth by 24 CFR part 35. LBP hazards are considered during the environmental review of each activity funded by CDBG. Properties built before 1978 which are acquired with CDBG Funds are tested for the presence of LBP. If a property built before 1978 is rehabilitated with CDBG funds, and paint will be disturbed during this rehabilitation, the property is likewise tested for the presence of LBP. If a LBP hazard is detected, actions are taken to remove the hazard through remediation or stabilization. Remediation is preferred. The removal and stabilization of LBP hazards is also an eligible use of the Town's CDBG Rehabilitation and Emergency Repair Program. The Town will continue to enforce federal lead-based paint regulations for all activities.

In PY2018 there were no projects initiated where a Lead Based Paint hazard was detected as no homes built before 1978 were part of the acquisition program, and no paint was disturbed at any septic repair home.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Households at or below the poverty-level are eligible for CDBG funded programs, including public services and affordable housing. The Town provides information to residents on the benefits of the CDBG Program, as well as other resources, such as food pantries, food stamps, WIC, rental subsidies, health care subsidies and programs, fuel assistance and other resources that can help improve their household budget. Human service assistance is offered to Yarmouth residents through Hands of Hope

Outreach Center and other programs of the Council of Churches, Duffy Healthcare Services, Housing Assistance Corporation, Harwich Ecumenical Council for Housing, local food pantries and churches. These agencies are very active.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Town of Yarmouth maintained a suitable staff capacity for its CDBG Program. Staff was supported with office space at Yarmouth Town Hall, training opportunities, and a supportive management structure.

The Town of Yarmouth Health Department staff assists the program with housing inspections and management of the technical aspects of the Septic Repair program. It is possible that in out-years, actual hours worked by the Heath Department staff will be reimbursed by the CDBG Program.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Town of Yarmouth actively promoted the availability of CDBG funding, and other Town funding, for housing and human services to local private and public organizations. These agencies are encouraged to fully engage in the CDBG Program by participating in the development of strategic plans, and when eligible, by applying for funds. The Town participates regionally with these agencies through the Cape and Islands Network to Address Homelessness and the Cape Cod Commission, the region's planning commission.

The Cape Cod Health Care now offers targeted case management services to vulnerable Medicaid patients leaving the local hospitals. The Town's CDBG Program keeps the housing case manager of this program informed by email of any new housing opportunities in the Yarmouth area.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Barnstable County HOME Consortium 2010 Fair Housing Plan Including Analysis of Impediments identifies several issues surrounding fair housing opportunities, including:

- Housing discrimination exists in the County
- Disabled people are stigmatized by some housing providers
- Minority applicants are denied home financing at a greater rate than white applicants

- Linguistic barriers are prevalent in the affordable and assisted housing delivery system
- Hearing barriers present an impediment for the disabled
- Decision making boards for land use regulation and tax policy do not reflect the diversity in towns' populations

Through its Block Grant, the Town of Yarmouth reduced barriers to fair housing by

engaging several techniques to ensure that equal access is given to:

- Written description of the Elder Nutrition and Affordable Housing Programs in Spanish and Brazilian Portuguese are readily available at Town Hall
- The Department of Community Development displays the US Census Language Identification Flashcard
- Fair Housing pamphlets in English and Spanish are on display in the Department of Community Development
- Translational services and special accommodations are available upon request
- The program purchased a hearing aid in PY2015 for the benefit of residents in need of hearing assistance for use at Public Hearings
- Residents housing difficulties are referred to Legal Services, Housing Assistance Corporation and/or Hand of Hope Outreach Center, in efforts to prevent homelessness, evictions and/or foreclosure. Massachusetts Commission Against Discrimination is also a resource.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Department of Community Development shall monitor all funded activities for compliance with CDBG Program Requirements as required by 24 CFR Part 85 and 24 CFR 570.501–503. Sub recipients shall be monitored upon completion of their first year, and at least once every three years afterwards. A monitoring visit may be required sooner if any problems or concerns become apparent during the course of the grant year for any subgrantee. Monitoring Process shall include a Notification Letter, Entrance Conference, Documentation and Data Acquisition, Exit Conference and a Monitoring Letter.

The Department of Community Development is responsible for ensuring that all CDBG related activities undertaken by the Town comply with HUD regulations. This is accomplished by the following:

- Reviewing and understanding the laws and regulations established by HUD and by attending periodic training courses on new rules and procedures for the CDBG program;
- Review all proposed projects for compliance with program priorities and conformance with Consolidated Plan goals and objectives;
- Develop and execute subrecipient agreements that clearly outline the scope of services, national objectives, and compliance with HUD laws and regulations;
- Issue subrecipient reports to obtain information about the on-going projects and activities, and to ensure that they are meeting their national and local objectives;
- Perform periodic site visits to document progress and to ensure that all HUD laws and regulations are being adhered to; and

Establish a permanent record of all projects and activities with corresponding documents and photographs to document that projects were completed

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Beginning on August 19, 2019, the public was notified of CAPER public hearings and document availability through the newspaper, Town Clerk, Town's website, local public access cable television, and through direct email to local public and private organizations. The Town held a public hearing on the PY2017 CAPER on September 9, 2019 at Town Hall. The draft CAPER was made available for a 15-day comment period starting on September 10, 2018 and ending Sept 26, 2018. Through this advertisement and additional outreach, Yarmouth residents were encouraged to participate in drafting and commenting on the CAPER.

The following comments were recieved:

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The PY2018 Annual Action Plan was amended to increase the Expected Amount Available of Program Income from \$5,000 to \$15,000, increase the Affordable Housing Budget by \$10,000, to expand the Septic Repair Program to allow additional emergency repairs, and to expand the Economic Development Program to allow for installation of fiber optic infrastructure.

The amendment to the PY2018 Action Plan did not ammend the objectives or outcomes in the Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

LEGAL ADS AND NOTIFICATIONS

TOWN OF YARMOUTH

LEGAL ADVERTISEMENT

COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE FEDERAL FISCAL YEAR 2018

YARMOUTH TOWN CLERK

*15AUG20@11:15 REC

PUBLIC HEARING

The Town of Yarmouth has completed its 2018 Program Year for the U.S. Department of Housing and Development Community Development Block Grant (CDBG) Program and is preparing its Consolidated Annual Performance and Evaluation Report (CAPER). The Department of Community Development will conduct a public hearing September 9, 2019 at 3:00 P.M. in Main Hearing Room of Yarmouth Town Offices, 1146 Route 28, South Yarmouth, MA. This location is handicapped accessible. Please refrain from wearing any fragrances. The purpose of the hearing is to obtain the comments and views of citizens, public agencies, community organizations, and other interested parties in Yarmouth on the CAPER for the Program Year 2018. Information obtained will be considered in the preparation of the CAPER. The CAPER serves as an annual report outlining the year's accomplishments for the Town's CDBG Program, which is funded by the Department of Housing and Urban Development (HUD). The report covers the period from July 1, 2018 through June 30, 2019. Please contact the Department of Community Development at (508) 398-2231 ext 1275 (TDD (508) 398-2231) with inquiries about the CDBG Program or to request special accommodations. Anyone unable to attend this hearing may submit written comments or questions to the Department of Community Development, 1146 Route 28, South Yarmouth, MA 02664.

DOCUMENT AVAILABILITY

The Town of Yarmouth has completed its 2018 Program Year for the U. S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program and is preparing its Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is an annual report which outlines the year's accomplishments of the Town's CDBG Program. The report covers the period from July 1, 2018 through June 30, 2019. A draft report will be available as of September 10, 2019 at Yarmouth Town Hall, 1146 Route 28, South Yarmouth, MA between the hours of 8:30 am and 4:30 pm Monday through Friday in the Department of Community Development. This location is handicapped accessible. The documents will also be available online at www.yarmouth.ma.us. Yarmouth residents are encouraged to obtain copies of this report and to participate in the CDBG program.

Comments on the CAPER may be submitted in writing to the Department of Community Development, Town of Yarmouth, 1146 Route 28, South Yarmouth, MA 02664. Comments will be accepted through September 26, 2019. Comments will be included in the final report to be submitted to HUD no later than September 30, 2019. Please contact the Department of Community Development, at (508) 398-2231 ext. 1275 (TDD (508) 398-2231) with questions or inquiries about the Town of Yarmouth CDBG Program.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

NEW! The TOWN of YARMOUTH CAPER is now available for public comment. The CAPER is the end of year report on the accomplishments of the Community Development Block Grant Program for the year July 1, 2018 - June 30, 2019. The CAPER will be available for PUBLIC COMMENT starting Sept 10, 2019 through September 26, 2019. For more details, please see the public notice here: [PUBLIC NOTICE of CAPER AVAILABILITY](#)

To download the CAPER click here: [CLICK HERE TO DOWNLOAD CAPER](#)

Legal Advertisements and Notices

[PUBLIC NOTICE of CAPER AVAILABILITY](#)

Public Documents

[ACTION PLAN FOR PY2019 - July 2019 - June 2020](#)

[ACTION PLAN FOR PY2019 Approval Letter](#)

[CDBG 2015-2019 FIVE-YEAR CONSOLIDATED PLAN AND 2015 ONE-YEAR ACTION PLAN](#)

Contact Information: Please contact the Department of Community Development at (508) 398-2231 ext. 1275 (TTD# 508-398-2231) with questions or inquiries about the CDBG Program.

[Staff Directory](#)

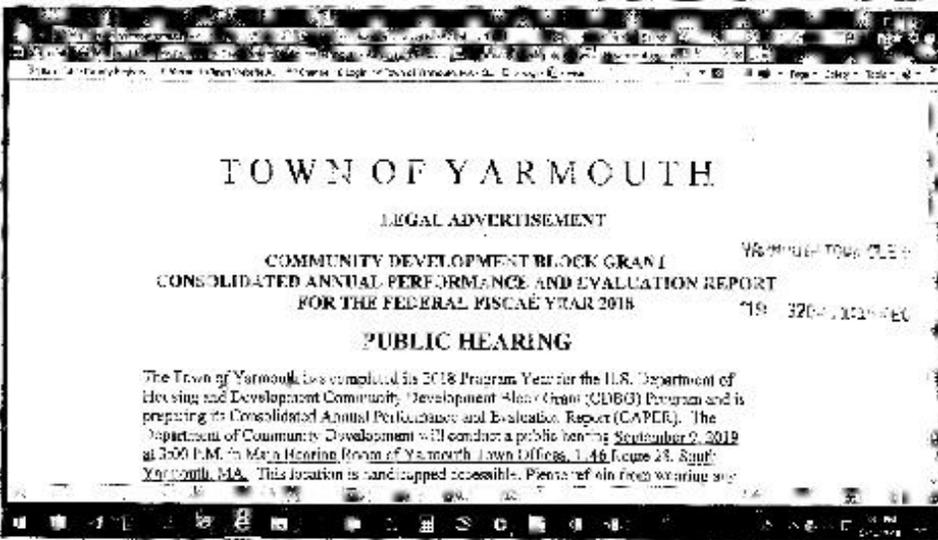
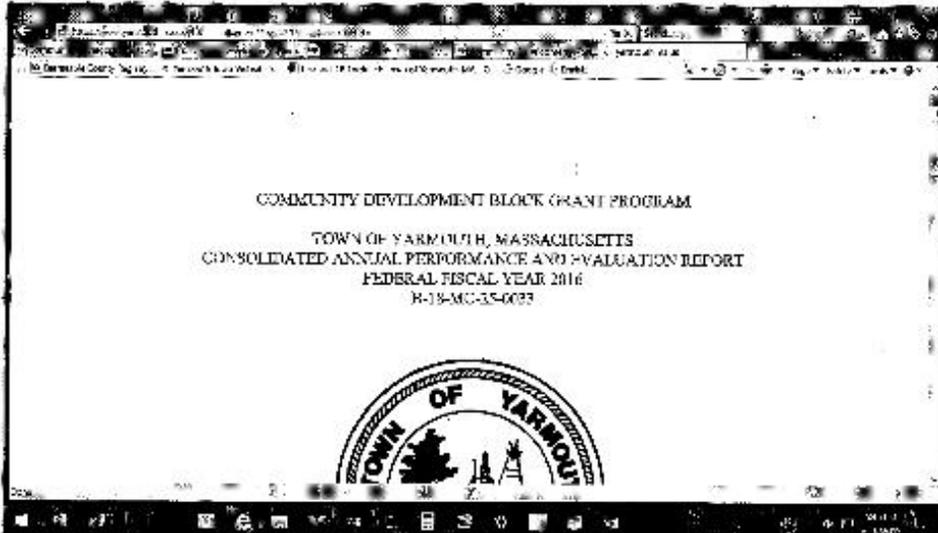
Mary Waygan

Affordable Housing/CDBG Program Coordinator

mwaygan@yarmouth.ma.us

<https://www.yarmouth.ma.us/269/Community-Development-Block-Grant-Program>

 9/10/2019



Ad Number: 000014708-01 Ad Type: CC Code/ Legal Issue Production Method: Evaluation Method: Ad Budget:

External Ad Number: Ad Attributes: Ad Revenue: Pick Up:

Ad Size: 2 X 27 1

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COMMUNITY DEVELOPMENT BLOCK GRANT
CONSTRUCTION, MAINTENANCE AND REPAIRS TO
ADULT CARE FACILITY - 10/2017-2018

000-000-0000

The Town of Tompkinsville has completed its 2017 Budget and is now in the process of preparing its 2018 Budget. The Town of Tompkinsville is a member of the South Central Regional Council (SCRC) and is eligible to receive a portion of the SCRC's Community Development Block Grant (CDBG) funds. The purpose of this program is to provide financial assistance to eligible communities for the construction, maintenance and repair of public facilities. The Town of Tompkinsville is eligible to receive a portion of the SCRC's CDBG funds for the construction, maintenance and repair of public facilities. The Town of Tompkinsville is currently in the process of preparing its 2018 Budget and is seeking to receive a portion of the SCRC's CDBG funds for the construction, maintenance and repair of public facilities. The Town of Tompkinsville is currently in the process of preparing its 2018 Budget and is seeking to receive a portion of the SCRC's CDBG funds for the construction, maintenance and repair of public facilities.

Run Date	Product	Placement	Rate	Spots/Sec	Maximum	Enter	Pickup	Tax	Subtotal
08/21/2019	CapeCodOnline	Lopala GC	\$0.00 per inch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/21/2019	Cape Cod Times	Lopala GC	\$0.00 per inch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



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Salesperson: Mary Joyce Waite

Mary Waygan
Yarmouth Community Development
1146 ROUTE 28
YARMOUTH, MA 02664-4463

Title:	Register	Class:	Legals
Start date:	8/29/2019	Stop date:	8/29/2019
Insertions:	1	#Lines:	92 ag
Price:	\$26.18		

Payment Information

Receipt#
 Pmt. Type:
 CC. Number: CC. Exp.:
 Invoice Total: \$26.18
 YARMOUTH GRANT

LEGAL NOTICE
 TOWN OF YARMOUTH
 COMMUNITY DEVELOPMENT BLOCK GRANT
 CONSOLIDATED ANNUAL
 PERFORMANCE AND EVALUATION REPORT FOR THE FEDERAL FISCAL YEAR 2019
 PUBLIC HEARING

The Town of Yarmouth has completed its 2019 Program Year for the U.S. Department of Housing and Development Community Development Block Grant (CDBG) Program and is preparing its Consolidated Annual Performance and Evaluation Report (CAPER). The Department of Community Development will conduct a public hearing September 20, 2019 3:00 P.M. in the Hearing Room of Yarmouth Town Office, 1146 Route 28, South Yarmouth, MA. This hearing is a handicapped accessible. Please refrain from wearing any fragrances. The purpose of the hearing is to discuss the findings and needs of citizens, public agencies, community organizations, and other interested parties in Yarmouth on the CAPER for the Program Year 2019. Information obtained will be considered in the preparation of the CAPER. The CAPER serves as an annual report outlining the year's accomplishments for the Town's CDBG Program, which is funded by the Department of Housing and Urban Development (HUD). The report covers the period from July 1, 2018 through June 30, 2019. Please contact the Department of Community Development at (508) 386-2220 ext. 1079 (1146 Route 28) with inquiries about the CDBG Program or to request special accommodations. Anyone unable to attend this hearing may submit written comments or questions to the Department of Community Development, 1146 Route 28, South Yarmouth, MA 02664.

DOCUMENT AVAILABILITY

The Town of Yarmouth has completed its 2019 Program Year for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program and is preparing its Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is an annual report which outlines the year's accomplishments of the Town's CDBG Program. The report covers the period from July 1, 2018 through June 30, 2019. A draft report will be available as of September 16, 2019 at Yarmouth Town Hall, 1146 Route 28, South Yarmouth, MA. Between the hours of 8:30 am and 4:30 pm Monday through Friday in the Department of Community Development. This location is handicapped accessible. The documents will also be available online at www.townofyarmouth.us. Yarmouth residents are encouraged to obtain copies of this report and to participate in the CDBG program.

Comments on the CAPER may be submitted in writing to the Department of Community Development, Town of Yarmouth, 1146 Route 28, South Yarmouth, MA 02664. Comments will be accepted through September 29, 2019. Comments will be included in the final report to be submitted to HUD no later than December 30, 2019. Please contact the Department of Community Development, at (508) 386-2221 ext. 1276 (TDD) (508) 386-2231 with questions or request access to the Town of Yarmouth CDBG Program.

AD# 8829481
 The Register 8/29/19

Waygan, Mary

From: Waygan, Mary
Sent: Friday, August 23, 2019 4:25 PM
Subject: Public Hearing and Document Availability Public Notice
Attachments: Legal Ad Public Hearing and Doc Availability.pdf

Hi!

The Town of Yarmouth has completed its Community Development Block Grant Program Year 2018, which ran from July 1, 2018 – June 30, 2019, and is now developing its CAPER – an end of year report outlining the program's accomplishments. The Public Hearing regarding the CAPER is set for Sept 9, 2019 at 3 PM and Document Availability of the CAPER is on Sept 10, 2019. The public comment period on the CAPER is Sept 10, 2019 – Sept 26, 2019.

Please see the attached for the legal ad and more details. Feel free to contact me with any questions or comments.

Mary Waygan
Affordable Housing/CDBG Program Administrator
Town of Yarmouth
1146 Route 28, South Yarmouth, MA 02664
508-398-2231 X 1275 mwaygan@yarmouth.ma.us

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Mary Waygan
Affordable Housing/CDBG Program Administrator
Town of Yarmouth
1146 Route 28, South Yarmouth, MA 02664
508-398-2231 X 1275 mwaygan@yarmouth.ma.us

Armstrong, Pat <PArmstrong@yarmouth.ma.us>; Bailey, Kathleen <kbailey@yarmouth.ma.us>; Barnes, Pam <PBarnes@yarmouth.ma.us>; Barry, Mike <MBarry@yarmouth.ma.us>; Bienvenue, Rich <rbienvenue@yarmouth.ma.us>; Bohane, Nicole <NBohane@yarmouth.ma.us>; Bonnetti, Bill <BBonnetti@yarmouth.ma.us>; Bray, Corey <CBray@yarmouth.ma.us>; Bryant, Michael <MBryant@yarmouth.ma.us>; Cain, Jane <JCain@yarmouth.ma.us>; Carlson, Dave <DCarlson@yarmouth.ma.us>; Colby, Jeff <jcolby@yarmouth.ma.us>; Court, Dick <DCourt@yarmouth.ma.us>; Damiecki, Gary <GDamiecki@yarmouth.ma.us>; Dennehy, Linda <LDennehy@yarmouth.ma.us>; Dwelley, Christopher <CDwelley@yarmouth.ma.us>; Fogarty, Jayne <JFogarty@yarmouth.ma.us>; Frederickson, Frank <FFrederickson@yarmouth.ma.us>; Gaudet, Phill <PGaudet@yarmouth.ma.us>; Grant, Kelly <KGrant@yarmouth.ma.us>; Greene, Karen <KGreene@yarmouth.ma.us>; Grylls, Mark <mgrylls@yarmouth.ma.us>; Hayden, Laura <lhayden@yarmouth.ma.us>; Holmes, Ryan <rholmes@yarmouth.ma.us>; Kane, Dianne <DKane@yarmouth.ma.us>; Kelley, Rick <rkelley@yarmouth.ma.us>; Knapik, Daniel <dknapik@yarmouth.ma.us>; Lennon, Kevin <KLennon@yarmouth.ma.us>; Machado, Andy <AMachado@yarmouth.ma.us>; Monroe, Tara <tmonroe@yarmouth.ma.us>; Murphy, Bruce <BMurphy@yarmouth.ma.us>; Nee, Ruth <RNee@yarmouth.ma.us>; Ripley, Susan <SRipley@yarmouth.ma.us>; Senteio, Eduard <FSenteio@yarmouth.ma.us>; Simonian, Philip <PSimonian@yarmouth.ma.us>; Tyner, Shana <STyner@yarmouth.ma.us>; vonHone, Amy <AVonHone@yarmouth.ma.us>; vonHone, Karl <KvonHone@yarmouth.ma.us>; Waygan, Mary <MWaygan@yarmouth.ma.us>; Whitehouse, Roby <RWhitehouse@yarmouth.ma.us>; Williams, Kathleen <kwilliams@yarmouth.ma.us>; Wilson, Matthew Toby <TWilson@yarmouth.ma.us>; Xiarhos, Steve <SXiarhos@yarmouth.ma.us>; Waygan, Mary <MWaygan@yarmouth.ma.us>; <jdegroot@duffyhealthcenter.org>; Davenport, Hilda <HDavenport@yarmouth.ma.us>; <vg@habitatcapecod.org>; Michael <changing.lives@hotmail.com>; Peter Freeman <pfreeman@freemanlawgroup.com>; lorri_finton@bha.barnstable.ma.us; Nicole Muniz <Nicole@hech.org>; wendy-yha@comcast.net; susan@hech.org; churcheshoh <churcheshoh@comcast.net>; Girouard, Kathleen <Kathleen.Girouard@town.barnstable.ma.us>; Angel@HAConCapeCod.org; ccre@haconcapecod.org; acrosby@duffyhealthcenter.org; info@duffyhealthcenter.org; hnelson@duffyhealthcenter.org; dcascylec@cccouncil.net; bbishop@homelessnothopeless.org; GKelleher@haconcapecod.org; info@needyfund.org; rholmes@namicapecod.org; cynthia.brown@usc.salvationarmy.org; redes@capeabilities.org; Sightloss@Verizon.net; hfac@champhouse.org;; lhamilton@capecod.net; asampaio@cfservices.org; sdaggett@cccdp.org; rpirrone@capeabilities.org; info@arcofcapecod.org; lshufelt@mhp.net; Paula <pkschnep@gmail.com>; balbert@barnstablecounty.org; cordinfo@cilcapecod.org; lshufelt@mhp.net; aboyd@baileyboyd.com; Frederickson, Frank <FFrederickson@yarmouth.ma.us>; Simonian, Philip <PSimonian@yarmouth.ma.us>; joanmhealy@comcast.net; kleranjhealy1@gmail.com; 'info@bostonfairhousing.org'; 'carln-k@housingsolutionssema.org'; heather.harper@capecodcommission.org; Paula <pkschnep@gmail.com>; George Connelly <gconnelly@williamsbuildingco.com>; ron@bassriverproperties.com; Nathan Small <nsmall@todayrealestate.com>; Judy Sullivan <sullymrcneil213@gmail.com>; pamnd1@comcast.net; mkellis33@gmail.com; 'Norm Weare' <nweare@comcast.net>; mike@buildingdreamsinc.org; Romy Maimon <RMaimon@haconcapecod.org>; Al DiMuzio <ADiMuzio@haconcapecod.org>; Alisa Galazzi

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arebello@haconcapecod.org; gkelleher@haconcapecod.org; michael.casper@hud.gov;
sonia.sheasley@barnstablecounty.org; R Carroll cimslic@comcast.net; olgar@indhouse.net; Stephanie
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Arden.Cadrin@town.barnstable.ma.us; Colby, Linda <L.Colby@yarmouth.ma.us>;
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dfortier@town.dennis.ma.us; hgebbia@kdc.org; bdixon@gosnold.org; lgould@duffyhealthcenter.org;
butlerk@2vinfen.org; rachael.courington@massmail.state.ma.us; stracy@haconcapecod.org;
Colleen@arcofcapecod.org; dquinn@haconcapecod.org; info@escci.org; george@hech.org;
cccouncilofchurches@gmail.com; a.burnett@champhomes.org; bbowman@uwcapecod.org;
cdanzl@haconcapecod.org; catherine.gibson@state.ma.us; ed.murphy@escci.org;
cccouncildirector@gmail.com; gina@capeveterans.com; gregory.quilty@town.barnstable.ma.us;
hnelson@duffyhealthcenter.org; challiesj@barnstablepolice.com; karentewhey@aol.com;
kwibby@sccls.org; lhamilton@capecod.net; delta@indhouse.net; maggi@hpccapecod.org;
mshala@uwcapecod.org; pmelville@familycontinuity.org; suharrington@capecodhealth.org;
smazzarella@cssdioc.org; suzie.hauptmann@falmouthma.gov; tlacey@jteccorp.com;
tholland@nantucket-ma.gov; smoos@cccdp.org; nsorbo@cccdp.org; info@cdiheadstart.org;
sonja.sheasley@barnstablecounty.org; Judy Sokoloski Judy.Sokoloski@escci.org; Kramer, Cheryl
Cheryl.Kramer@CapeCodHealth.org; Tara Wallace <taraw@indhouse.net>

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

NEW! The TOWN of YARMOUTH will hold a PUBLIC HEARING on Sept 9, 2019 at 3:00 PM in the MAIN HEARING ROOM of TOWN HALL 1146 Route 28, South Yarmouth, MA regarding the CDBG Program Year CAPER, which is the end of year report on the accomplishments of the Community Development Block Grant Program for the year July 1, 2018 - June 30, 2019. The CAPER will be available for PUBLIC COMMENT starting Sept 10, 2019 through September 26, 2019. For more details, please see the public notice here: **[PUBLIC NOTICE of CDBG PY2019 Request for Proposals \(RFP\)](#)**.

RESPONSES DUE SEPTEMBER 6th: THE TOWN OF YARMOUTH REQUEST FOR PROPOSALS TO CARRY OUT THE TOWN OF YARMOUTH COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS For Program Year 2019. Programs include: Economic Development, Public Service and Affordable Housing

RFP is AVAILABLE: AUG 5, 2019 RFP is DUE: SEPT 6, 2019 3 PM Contact: (508) 398-2231 Ext 1275 mwaygan@yarmouth.ma.us Click here for Public Notice:

[PUBLIC NOTICE of CDBG PY2019 Request for Proposals \(RFP\)](#)

Legal Advertisements and Notices

[PUBLIC NOTICE of CDBG PY2019 Request for Proposals \(RFP\)](#)

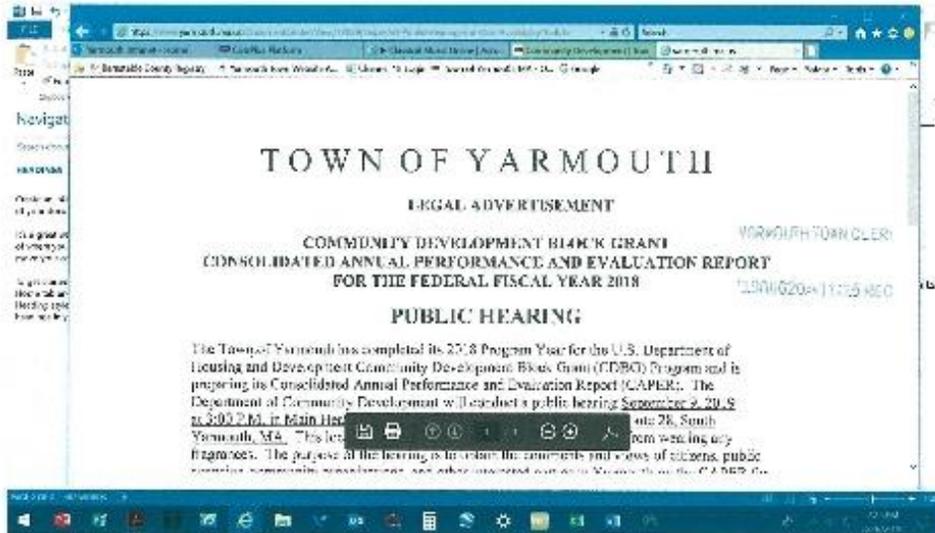
Public Documents

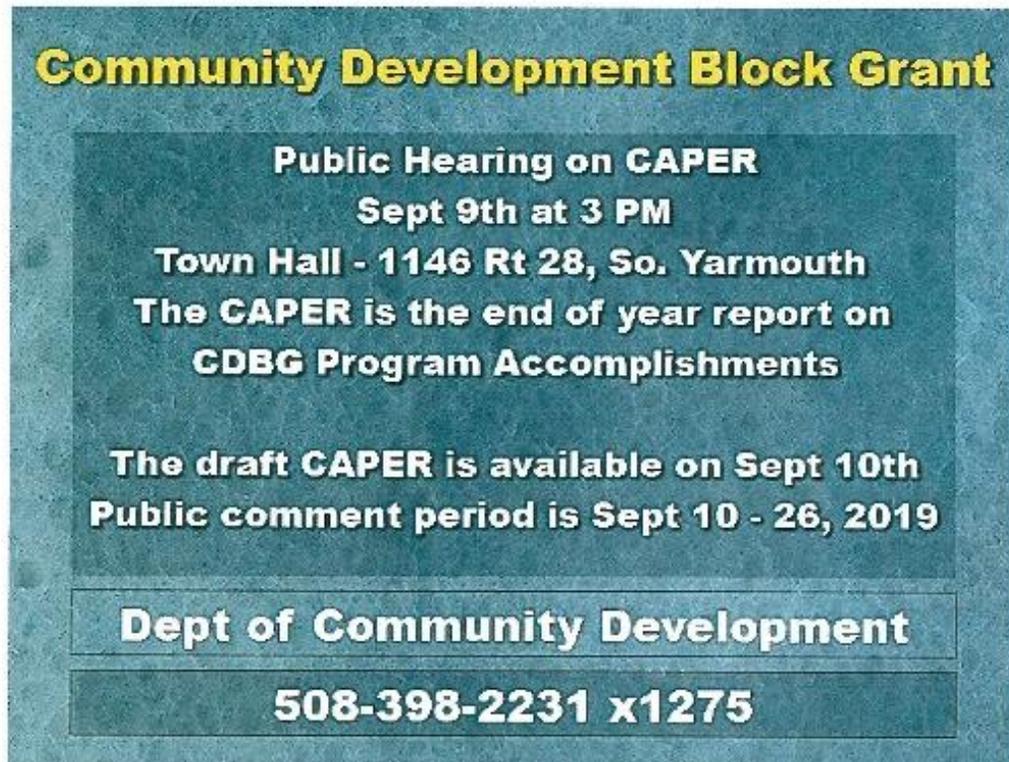
[ACTION PLAN FOR PY2019 - July 2019 - June 2020](#)

[ACTION PLAN FOR PY2019 Approval Letter](#)

[CDBG 2015-2019 FIVE-YEAR CONSOLIDATED PLAN AND 2015 ONE-YEAR ACTION PLAN](#)

Contact Information: Please contact the Department of Community Development at (508) 398-2231 ext. 1275 (TTD# 508-398-2231) with questions or inquiries about the CDBG Program.





Community Development Block Grant

Public Hearing on CAPER
Sept 9th at 3 PM
Town Hall - 1146 Rt 28, So. Yarmouth
The CAPER is the end of year report on
CDBG Program Accomplishments

The draft CAPER is available on Sept 10th
Public comment period is Sept 10 - 26, 2019

Dept of Community Development

508-398-2231 x1275

<http://172.16.1.159/Carousel/TRMSImagePreviewer.aspx?Type=Page&ID=-1&FullSize=1...> 8/26/2019

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TOWN OF YARMOUTH COMMUNITY DEVELOPMENT

Yarmouth has programs that can help with:

- Septic Pumping
- Septic Repairs
- Homelessness Prevention
- Affordable Home Repairs
- Affordable Housing Applications

For more information please contact:

Dept. of Community Development

1146 Route 28, South YARMOUTH, MA

508-398-2231 Ext. 1275 (TDD# 508-398-2231)

mwaygan@YARMOUTH.ma.us

Equal Housing Opportunity

Income limits apply. Other requirements may apply.

Funded in part by US HUD CDBG
and the Community Preservation Program



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Public Comment

Town of Yarmouth
Community Development Block Grant Program
Public Comments Received regarding the
Program Year 2018 Consolidated Annual Performance
and Evaluation Report (CAPER)

Public Hearing
Town of Yarmouth
1146 Route 28, South Yarmouth, MA
Main Hearing Room
Sept 9, 2019 3 P.M.
Minutes

In Attendance: Carol Reed, Yarmouth resident
Mary Waygan, Town of Yarmouth Affordable Housing/CDBG Program Administrator

Seeing the appointed time had arrived, Mary Waygan opened the Town of Yarmouth Public Hearing on September 9, 2019 at 3:05 P.M. regarding the Program Year 2018 Consolidated Annual Performance and Evaluation Report (CAPER). To start the hearing, Ms. Waygan provided the following information:

The Town of Yarmouth has completed its CDBG Program Year 2018, which ran from July 1, 2018 to June 30, 2019. In Program Year 2018, the Town of Yarmouth received a Community Development Block entitlement grant of \$132,551 from US HUD. Combining this with \$7,500 of actual Program Income received, and \$32,784 of carry-over funds from prior years, the PY2018 CDBG Budget was over \$170,000. \$58,771 of these funds were expended as shown in their chart below. Any unspent funds were either extended or carried over into the next program year.

EXPENSES	Budget	Actual Expenditure
20% Administration	\$26,510	\$16,309
15% Public Service	19,883	15,463
Economic Opportunities	50,000	-
Blight	10,000	-
Affordable Housing	66,442	27,000
Total	\$172,835	\$58,772

The Program Year 2018 accomplishments were made in the categories of Public Service and Affordable Housing as described here.

Public Services:

- Meals on Wheels provided to over two-hundred fifty (250) Yarmouth Residents
- Septic Pumping at four (4) Yarmouth Homes assisting four (4) low-to-moderate income people; three of these households were elderly households.
- Childcare assistance to five (5) low to moderate income households

Affordable Housing:

- Rehabilitation assistance was provided to five (5) low to moderate income, Yarmouth homeowners to repair their failed septic system
- Rehabilitation assistance was provided to repair the failed septic system serving four (4) affordable rental units serving low to moderate income households.

In general, the Town is pleased with the results of 2018 Program Year, as over two hundred seventy (270)

CAPER

1

OMB Control No: 2506-0117 (exp. 06/30/2018)

Yarmouth residents benefitted from the CDBG Program this year. Furthermore, the program met the copious requirements of this federal program, including eligibility requirements, environmental reviews, reporting requirements, spending timeliness and spending caps.

All activities funded met at least one of the following national objectives:

- Activities that benefit low/moderate income persons within the community;
- Activities that work to prevent/eliminate the occurrence of slums and blight;
- Activities that are considered urgent because existing conditions pose a serious and immediate threat to the health or welfare of the community.

All activities funded met on the the following local objective identified in Yarmouth CDGB PY2018 Action Plan:

- Affordable Housing
- Public Service
- Economic Opportunities

Ms. Waygan then opened up the meeting for Public Comment. The following is the public comment received: Carol Reed stated that the Yarmouth CDBG program is very well organized and very good for Yarmouth.

**Public Comment
On the draft Program Year 2018 CAPER**

The draft Program Year 2018 CAPER was availalbe for Public Comment from September 10, 2019 to September 25, 2019. No comments were received.

OMB Control No: 2506-0117 (exp. 06/30/2018)

CAPER

3

OMB Control No: 2506-0117 (exp. 06/30/2018)

CAPER

38

OMB Control No: 2506-0117 (exp. 06/30/2018)

CAPER

4

OMB Control No: 2506-0117 (exp. 06/30/2018)

CAPER

39

PERFORMANCE SUMMARY

Town of Yarmouth
Activity and Performance Summary
PY2015-2019 as of June 31, 2019

Program Name	Nat'l Obj.	HUD Matrix Code	Program Name	2015-2019 ConPlan Goals Per Year	2015-2019 ConPlan Goals Total	Program Year 2015 Outputs	Program Year 2016 Outputs	Program Year 2017 Outputs	Program Year 2018 Outputs	Program Year 2019 Outputs	Actual To Date Outputs and Percentage of Five
Elderly Nutrition Program	LMC	05A	Elderly Nutrition Program	275 persons/year	1375	320	322	301	320		1263 92%
Septic Pumping Program	LMC	05M	Septic Pumping Program	8 units/year	40	15	8	8	4		35 88%
Child Care Voucher	LMC		Child Care Vouchers	5 households per year (set by PY2015 Action Plan)	5	5	0	6	5		16 320%
Affordable Housing Acquisition	LMH	01	Affordable Housing Acquisition	2 units in PY2015; 1 unit/out years	6	1	1	2	0		4 67%
Affordable Housing Rehabilitation - Single Family	LMH	14A	Affordable Housing Rehabilitation - Single Family	1 units/year	5	0	0	0	0		0 0%
Affordable Housing Rehabilitation - Multifamily	LMH	14B	Affordable Housing Rehabilitation - Multifamily	6 units/in PY2015; 1 unit/out years	10	46	0	40	4		90 900%
Septic Rehab/Replacement	LMH	14A	Septic Rehab/Replacement	5 units/PY2015; 4 units/out year	21	2	1	7	3		13 62%
Blight Removal	SBS	04	Blight Removal	1 unit per year	5	0	0	0	0		0 0%
Affordable Accessory Apartment	LMH	14A	Affordable Accessory Apartment	1 unit/year	5	0	0	0	0		0 0%
Public Facility Accessibility Improvements	LMC	03	Public Facility Accessibility Improvements	1 unit per year	5	1	0	0	0		1 20%

PR 26 CDBG FINANCIAL SUMMARY REPORT



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2018
 YARMOUTH, MA

DATE: 09-11-19
 TIME: 11:46
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	32,784.00
02 ENTITLEMENT GRANT	132,551.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	7,500.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	172,835.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	42,463.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	42,463.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	16,308.94
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	58,771.94
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	114,063.06

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	2,235.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	40,228.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	42,463.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	15,463.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	15,463.00
32 ENTITLEMENT GRANT	132,551.00
33 PRIOR YEAR PROGRAM INCOME	3,490.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	136,041.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.37%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	16,308.94
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	16,308.94
42 ENTITLEMENT GRANT	132,551.00
43 CURRENT YEAR PROGRAM INCOME	7,500.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	140,051.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	11.65%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	3	300	Affordable Housing Rehabilitation at Weir Road	14B	LMH	\$1,535.00
2018	3	304	Aff Rental Hsg Septic Repair Ventura Way	14B	LMH	\$700.00
				14B	Matrix Code	\$2,235.00
Total						\$2,235.00

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	4	298	6252377	Elder Nutrition	05A	LMC	\$5,777.00
2018	4	298	6254101	Elder Nutrition	05A	LMC	\$3,053.00
2018	4	298	6279803	Elder Nutrition	05A	LMC	\$3,053.00
					05A	Matrix Code	\$11,883.00
2018	4	299	6260159	Child Care Services	05L	LMC	\$2,500.00
					05L	Matrix Code	\$2,500.00
2018	4	297	6252377	Septic Pumping	05M	LMC	\$240.00
2018	4	297	6279803	Septic Pumping	05M	LMC	\$280.00
2018	4	297	6283774	Septic Pumping	05M	LMC	\$560.00
					05M	Matrix Code	\$1,080.00
2017	3	291	6200547	Septic Rehab at 16 Rose Road SY	14A	LMH	\$700.00
2017	3	293	6224193	Septic Rehab at 22 Melissa Rd	14A	LMH	\$175.00
2018	3	301	6200547	Septic Repair at Capn Small	14A	LMH	\$1,000.00
2018	3	301	6260502	Septic Repair at Capn Small	14A	LMH	\$8,250.00
2018	3	302	6224193	Septic Repair at Astor Way	14A	LMH	\$1,350.00
2018	3	302	6260159	Septic Repair at Astor Way	14A	LMH	\$5,900.00
2018	3	303	6279803	Septic Repair at Station Ave	14A	LMH	\$7,390.00
					14A	Matrix Code	\$24,765.00
Total							\$40,228.00

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	4	298	6252377	Elder Nutrition	05A	LMC	\$5,777.00
2018	4	298	6254101	Elder Nutrition	05A	LMC	\$3,053.00
2018	4	298	6279803	Elder Nutrition	05A	LMC	\$3,053.00
					05A	Matrix Code	\$11,883.00
2018	4	299	6260159	Child Care Services	05L	LMC	\$2,500.00
					05L	Matrix Code	\$2,500.00
2018	4	297	6252377	Septic Pumping	05M	LMC	\$240.00
2018	4	297	6279803	Septic Pumping	05M	LMC	\$280.00
2018	4	297	6283774	Septic Pumping	05M	LMC	\$560.00
					05M	Matrix Code	\$1,080.00
Total							\$15,463.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2018
 YARMOUTH , MA

DATE: 09-11-19
 TIME: 11:46
 PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	1	296	6200547	Program Administration	21A		\$4,056.97
2018	1	296	6224193	Program Administration	21A		\$1,794.89
2018	1	296	6252377	Program Administration	21A		\$3,653.95
2018	1	296	6254101	Program Administration	21A		\$991.00
2018	1	296	6260159	Program Administration	21A		\$1,750.88
2018	1	296	6279803	Program Administration	21A		\$1,690.25
2018	1	296	6280932	Program Administration	21A		\$1,226.40
2018	1	296	6283774	Program Administration	21A		\$1,144.60
						Matrix Code	\$16,308.94
Total							\$16,308.94

Section 3 Report



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons
 U.S. Department of Housing and Urban Development
 Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
 (exp. 11/30/2018)

Disbursement Agency
TOWN OF YARMOUTH
1146 ROUTE 28, SOUTH YARMOUTH, MA
04-6001377

Reporting Entity
TOWN OF YARMOUTH
1146 ROUTE 28, SOUTH YARMOUTH, MA 02664

Dollar Amount:	\$64,388.23
Contact Person:	Mary Waygan
Date Report Submitted:	09/30/2019

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/18	6/30/19	CDB1	Community Devel Block Grants

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.