



Administrative Checklist Certificate of Compliance

General Information:

All filings must be made on Town of Yarmouth forms.

All applications must be submitted two weeks prior to the next scheduled Conservation Commission meeting. Refer to Meeting Schedule

Failure to follow the Administrative Checklist guidelines shall result in an *Administrative Incomplete Application* and will *not* be advertised for a Public Hearing.

Contact the office if you need assistance. We will be happy to help guide you through the process.

Submitting an Application:

- _____ 1 original application with original signatures

- _____ 1 pdf of application, plan/sketch, and other supporting information emailed to kgrant@yarmouth.ma.us

- _____ Statement from Engineer or stamped As-Built plan, refer to 310 CMR 10.05(9)(d)

- _____ Local filing fee – Refer to fee schedule, Check payable to “Town of Yarmouth”